



# Commonwealth Healthcare Corporation

Commonwealth of the Northern Mariana Islands  
1178 Hinemlu' Rd, Garapan Saipan, MP 96950



## **HUMAN RESOURCES** **EXAMINATION ANNOUNCEMENT NO. 24-024**

POSITION: **CLINICAL LABORATORY SCIENTIST**      OPENING DATE: **01/01/2024**  
CLOSING DATE: **Continuous**

SALARY: **\$46,217.60 per annum**

LOCATION: Laboratory Department,  
Commonwealth Healthcare Corporation, Saipan

### **DUTIES & RESPONSIBILITIES:**

Perform all laboratory testing of patient specimens as defined in policies and procedures, and as designated and scheduled, including but not limited to: Operation of laboratory instruments, troubleshoot malfunctions; appropriate documentations of all testing and instrument activities; maintaining laboratory supply inventory; participate and assist in educational and training activities. As required, participate in all Quality Assurance activities of the laboratory. Analyze and records Quality Control on all test procedures per individual methodology protocol. Document QC results and actions taken, if any, in the appropriate logbook. Perform data collection and review for laboratory testing, as designated. Perform phlebotomy procedures on patients, handles and processes all specimens for laboratory testing appropriately. Communicate with Laboratory Manager, Supervisor and co-workers of any potential problems or complications with patient specimens and/or laboratory instruments. Follows assigned schedules to perform work duties in all designated areas of the laboratory and hospital. Follow schedule and emergency coverage to perform work duties, as assigned, for all shifts of laboratory operations (1st, 2nd, 3rd, weekdays and weekends). Review, record and release patient results in accordance with established protocol. Assist the Laboratory Manager and Supervisor in performing oversight and review activities in the laboratory. Perform other related duties as assigned.

### **QUALIFICATION REQUIREMENTS:**

Licensed by the CNMI Health Care Professions Licensing Board (HCPLB) as Clinical Laboratory Technologist, meeting all necessary requirements with appropriate documents. Possess current license to practice laboratory medicine ASCP (American Society for Clinical Pathology) or equivalent such as AMT (American Medical Technologists), HHS (Health and Human Services), which will be equally applied to both the U.S. and foreign workers, and have at least one the following: U.S. Associates Degree in a Laboratory or Biological Science with the minimum hours of coursework and training required to perform laboratory testing, as defined by CLIA requirements; OR Associates degree graduate of a foreign Medical Technology Program and meets all education and training, as defined by CLIA requirements. Applicants with degrees from foreign institutions must have an evaluation of their credentials to determine the equivalency of their education to an education obtained in the United States (U.S). The equivalency evaluations should be on a course-by-course basis and may be performed by a nationally recognized organization. Clinical Laboratory Scientist licensed by the AMT or HHS may be exempt from the two-year degree due to licensing requirements prior to 1998. Applicants must have two years recent and applicable clinical laboratory experience.

### **CONDITIONAL REQUIREMENTS:**

Employment is contingent upon successful clearing of pre-employment health and drug screening in accordance with CHCC policy.

### **OTHERS:**

Regular operating hours of the Commonwealth Healthcare Corporation are Monday to Friday from 7:30am to 4:30pm, however hospital hours are 24 hours per day, 7 days per week. This position is a Full-Time employment status and requires at least 40 hours per week. The assigned work schedule is subject to change with or without notice based on the Corporation's business requirement and/or by the demands of the employee's job. This position is "**Non-Exempt**", or is eligible to receive overtime compensation pursuant to the Fair Labor Standards Act (FLSA) of 1938 Federal Law. This position is paid on a biweekly basis. CHCC adheres to all applicable deductions such as CNMI tax, federal tax, Medicare and Social Security.

#### **Note(s):**

- *Three-fourths 20 CFR 655, Subpart E: "Workers will be offered employment for a total number of work hours equal to at least three fourths of the workdays of the total period that begins with the first workday after the arrival of the worker at the place of employment or the advertised contractual first date of need, whichever is later, and ends on the expiration date specified in the work contract or in its extensions, if any."*
- *Transportation and Subsistence 20 CFR 655, Subpart E: "If the worker completes 50 percent of the work contract period, the employer will provide, reimburse, or advance payment for the worker's transportation and subsistence from the place of recruitment to the place of work. Upon completion of the work contract or where the worker is dismissed earlier, the employer will provide or pay for the worker's reasonable costs of return transportation and subsistence back home or to the place the worker originally departed to work, except reported a worker's voluntary abandonment of employment. The amount of transportation payment or reimbursement will be equal to the most economical and reasonable common carrier for the distances involved."*
- *Employer-Provided Items 655.423(k): Requires Employer provide to the worker, without charge or deposit charge, all tools, supplies and equipment required to perform the duties assigned.*

### **INTERESTED PERSONS SHOULD SEND THEIR CURRENT APPLICATION FORMS TO:**

Office of Human Resources

Commonwealth Healthcare Corporation

1178 Hinemlu' St. Garapan, Saipan, MP, 96950

Office Hours: Monday through Friday, 7:30am to 4:30pm; **CLOSED** on weekends and holidays.

*Employment Application Forms are available at the hospital facility's Main Cashier Office or online at [www.chcc.health](http://www.chcc.health).*

E-mail: [apply@chcc.health](mailto:apply@chcc.health)

Trunk Line: (670) 234-8951 ext. 3583/3443/3556

Fax Line: (670) 233-8756

Rev. 06/26/24 src

**Note:** *Education and training claimed in Employment Application must be substantiated by diploma, certificate or license. Failure to provide complete application form or the required documents will result in automatic disqualification.*