



**Commonwealth Healthcare Corporation**  
Commonwealth of the Northern Mariana Islands  
1178 Hinemlu' Rd, Garapan Saipan, MP 96950



**HUMAN RESOURCES**  
**EXAMINATION ANNOUNCEMENT NO. 24-020**

POSITION: **Mental Health Counselor (In-Training)** OPENING DATE: **01/01/2024**  
CLOSING DATE: **Continuous**

SALARY: **\$41,308.80 per annum**

LOCATION: Suicide Prevention Program, Community Guidance Center  
Commonwealth Healthcare Corporation, Saipan

**NATURE OF WORK:**

This position is under the general supervision of the Suicide Prevention Program Manager and direct clinical supervision of the Director of Behavioral Services Clinical Services. The incumbent is responsible for the evaluation, assessment and treatment of young adults with suicide ideation or at-risk.

**DUTIES:**

- Performs mental health screening/intake/assessment, evaluate, diagnose, provide therapy and consultation, respond to crisis, and make appropriate referrals as necessary.
- Develops and implements individualized prevention plans that clearly specify the modality of intervention, the frequency, intensity, and duration of services to be expected and agreed by client and/or guardian.
- Focuses on individualized recovery prevention plan with achievable action steps aimed at stabilization of symptoms.
- Provides less restrictive services focusing on community and home-based support care and support rather than inpatient services.
- Consults with key stakeholders involved in client's life to ensure effective implementation of preventive recommendations.
- Maintains confidentiality of records relating to client's case.
- Develops and facilitates workshops or provides outreach when appropriate.
- Participates and commits to all training and clinical supervision hours geared toward licensure.
- Performs other related duties as assigned.

**QUALIFICATIONS:**

**Education:** Master's degree in psychology, counseling or sociology.

**Experience:** One (1) year of direct service providing care to mental health or substance use clients.

**Licenses/Certifications:** Must obtain licensure as a Licensed Mental Health Counselor (LMHC) or Licensed Marriage and Family Therapist (LMFT) from Health Care Professions Licensing Board (HCPLB) within two (2) years from hire.

**Other:** Proficient in Microsoft Office. Computer literacy and competency, and writing and oral presentation skills preferred.

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CHCC is an equal opportunity employer. We consider all applicants for all positions without regard to race, color, religion, sex, disability, age, mental or veteran status, the presence of a non-job-related medical condition or disability, or any legal protected status.

**CONDITIONAL REQUIREMENTS:**

Employment is contingent upon successful clearing of pre-employment health and drug screening in accordance with CHCC policy.

**OTHERS:**

This position is a Full-Time employment status and requires at least 40 hours per week. This position is “**Exempt**” or is **NOT** eligible to receive overtime compensation pursuant to the Fair Labor Standards Act (FLSA) of 1938 Federal Law. Regular operating hours of the Commonwealth Healthcare Corporation will be Monday to Friday from 7:30am to 4:30pm. This work schedule however is subject to change with or without notice based on the Employer’s business requirement and/or by the demands of the employee’s job. This position is paid on a bi-weekly basis (2-week period). CHCC adheres to all applicable deductions such as NMI tax, federal tax, Medicare and Social Security. This position is subject to funding availability through federal funds awarded to the *CNMI Zero Suicide Program*, not to exceed 03/30/24.

***Note(s):***

- *Three-fourths 20 CFR 655, Subpart E: “Workers will be offered employment for a total number of work hours equal to at least three fourths of the workdays of the total period that begins with the first workday after the arrival of the worker at the place of employment or the advertised contractual first date of need, whichever is later, and ends on the expiration date specified in the work contract or in its extensions, if any.”*
- *Employer-Provided Items 655.423(k): Requires Employer provide to the worker, without charge or deposit charge, all tools, supplies and equipment required to perform the duties assigned.*

**INTERESTED PERSONS SHOULD SEND THEIR CURRENT APPLICATION FORMS TO:**

Office of Human Resources

Commonwealth Healthcare Corporation

1178 Hinemlu’ St. Garapan, Saipan, MP, 96950

Office Hours: Monday through Friday, 7:30am to 4:30pm; **CLOSED** on weekends and holidays.

*Employment Application Forms are available at the hospital facility’s Main Cashier Office or online at [www.chcc.health](http://www.chcc.health).*

E-mail: [apply@chcc.health](mailto:apply@chcc.health)

Trunk Line: (670) 234-8951 ext. 3583/3443/3556

Fax Line: (670) 233-8756

Rev. 01/05/24 efg

***Note:*** *Education and training claimed in Employment Application must be substantiated by diploma, certificate or license. Failure to provide complete application form or the required documents will result in automatic disqualification.*