



# Commonwealth Healthcare Corporation

Commonwealth of the Northern Mariana Islands  
1 Lower Navy Hill Road Navy Hill, Saipan, MP 96950



## HUMAN RESOURCES

### EXAMINATION ANNOUNCEMENT NO 22-075

POSITION: **MENTAL HEALTH COUNSELOR (IN TRAINING)** OPENING DATE: **03/17/2022**  
SALARY: **\$41,308.80 - \$50,213.28 P/A** CLOSING DATE: **Continuous**  
PAY LEVEL/ STEP: **07/01 – 07/05**

**NUMBER OF VACANCIES:** One (1)

**LOCATION:** Community Guidance Center, System of Care Program

#### **NATURE OF WORK:**

This position is under the general supervision of the System of Care Program Manager and direct clinical supervision of the Clinical Services Officer. The incumbent is responsible for evaluation/assessment and treatment of children and youth experiencing or at-risk of developing severe emotional disturbances.

#### **DUTIES:**

- Performs mental health screening/intake/assessment, evaluate, diagnose, provide therapy and consultation, respond to crisis, and make appropriate referrals as necessary.
- Develops and implements individualized prevention plans that clearly specify the modality of intervention, the frequency, intensity, and duration of services to be expected and agreed by client and/or guardian
- Focuses on individualized recovery prevention plan with achievable action steps aimed at stabilization of symptoms
- Provides less restrictive services focusing on community and home-based support care and support rather than inpatient services
- Consults with key stakeholders involved in client's life to ensure effective implementation of preventive recommendations.
- Maintains confidentiality of records relating to client's case.
- Develop and facilitate workshops or provide outreach when appropriate.
- Participate and commit to all training and clinical supervision hours geared toward licensure
- Performs other related duties as assigned.

#### **QUALIFICATION REQUIREMENTS:**

Masters degree in psychology, counseling or sociology and must undergo licensure with HPLB **OR** will

head towards licensure within two years of initial hire.

Three (3) years of direct service providing care with clients having mental health and substance use challenges.

**CONDITIONAL REQUIREMENTS:**

This position is a Full-Time employment status at 40 hours per week with a shift schedule of eight to twelve hours per day, Monday through Sunday with flexible day(s) off per week. It is **“EXEMPT”** and is not eligible to receive overtime compensation pursuant to the Fair Labor Standards Act (FLSA) of 1938 Federal Law; subject to funding availability through federal funds awarded to the *CNMI System of Care (SOC)-Children and Youth Mental Health Services Project*, not to exceed 08/30/22.

***Note(s):***

- *Three-fourths 20 CFR 655, Subpart E: “Workers will be offered employment for a total number of work hours equal to at least three fourths of the workdays of the total period that begins with the first workday after the arrival of the worker at the place of employment or the advertised contractual first date of need, whichever is later, and ends on the expiration date specified in the work contract or in its extensions, if any.”*
- *Employer-Provided Items 655.423(k): Requires Employer provide to the worker, without charge or deposit charge, all tools, supplies and equipment required to perform the duties assigned.*

**OTHERS:**

This position is paid on a bi-weekly basis (2-week period). CHCC adheres to all applicable deductions such as C.N.M.I. Tax, Federal Tax, Medicare and Social Security.

***Note:*** *Education and training claimed in Employment Application must be substantiated by diploma, certificate or license. Failure to provide complete application form or the required documents will result in automatic disqualification.*

**INTERESTED PERSONS SHOULD SEND THEIR CURRENT APPLICATION FORMS TO:**

Office of Human Resources

Commonwealth Healthcare Corporation

1 Lower Navy Hill Road, Navy Hill, Saipan, MP, 96950

Operation Hours: Monday Through Friday 7:30 AM – 4:30 PM and CLOSED on weekends/holidays.

*Employment Application Forms will be available 24/7 at the employer’s hospital facility’s Main Cashier Office (entrance/exit point for all)*

E-mail: [apply@chcc.health](mailto:apply@chcc.health)

Direct Line: (670) 236-8205/8210/8729/8202

Trunk Line: (670) 234-8950 ext. 3580/3581/3583

Fax Line: (670) 233-8756

03/17/22src