



Commonwealth Healthcare Corporation

Commonwealth of the Northern Mariana Islands
1178 Hinemlu' St. Garapan, Saipan, MP 96950



HUMAN RESOURCES

EXAMINATION ANNOUNCEMENT NO. 23-012

POSITION: **GRADUATE NURSE** OPENING DATE: **01/01/2023**

NO. OF VACANCIES: **1** CLOSING DATE: **CONTINUOUS**

SALARY: **\$30,823.52 P/A**

LOCATION: Nursing Services,
Commonwealth Healthcare Corporation

NATURE OF WORK

The Graduate Nurse is responsible for patient care within an assigned nursing unit. The Graduate Nurse participates as a member of the health care team in cooperation with and under the direct supervision of a Registered Nurse (RN). The Graduate Nurse functions at the level of the nursing assistant but may plan, implement and evaluate patient care following established hospital, departmental, and unit standards if directly supervised by an RN.

DUTIES:

- Takes the patient's blood pressure, pulse, respiration, and temperature.
- Records the patient's oral intake and output.
- Serves and collects food trays, feeds the patient when necessary.
- Gives bed baths, changes bed linens, gives oral hygiene and back care.
- Drapes patients for examination and chaperones patients during procedures.
- Transports patients to and from treatment areas when necessary.
- Provides nourishment and refills water pitchers when necessary.
- Reports any unusual signs and symptoms to unit manager or charge nurse.
- Responsible, in cooperation with other staff, for the maintenance and cleanliness of the unit.
- Answers phone and call bells as needed.
- Assembles admission packets, patient's charts, lab slips, and other paper work as needed.
- Communicates openly and effectively with the members of the health care team.
- Assess, implement, evaluate and develop a written nursing plan of care.
- Evaluates and revises the nursing care plan as necessary to meet the stated goals.
- Provides total nursing care of assigned patients.
- Prepares, administers oral and rectal medications, injections and intravenous therapy.
- Observes and reports any adverse signs and symptoms in the patient from medications given, or any changes in the patient's condition to supervising RN.

- Documents nursing interventions, and patient's response in the patient's medical record.
- Sets up treatment trays, prepare instruments and other equipment as needed.
- Assists the physician in the examination of patient, in carrying out certain procedures, treatments, and tests.
- Performs other related duties or tasks as directed by the supervision Registered Nurse.

QUALIFICATION REQUIREMENTS:

Education: Associate of Science Degree in Nursing (ASN) from a recognized nursing program for nurses.

Experience: No experience required.

Licenses/Certification:

- Must possess an interim permit that would expire one year from date of graduation by the Commonwealth Board of Nurse Examiners (CBNE) to practice nursing in the Commonwealth of the Northern Mariana Islands (CNMI).
- Must pass the National Council Licensure Examination for Registered Nurse (NCLEX-RN) within one (1) year of employment as a Graduate Nurse. Employment will be contingent upon successful passing of NCLEX-RN and/or licensure/permit to practice.
- Must possess Basic Life Support (BLS) Certificate from the American Heart Association (AHA).

OTHER:

Must pass the National Council Licensure Examination for Registered Nurse (NCLEX-RN) within One (1) year of employment as a Graduate Nurse. Employment will be contingent upon successful passing of NCLEX and/or licensure/ permit to practice.

CONDITIONAL REQUIREMENTS:

This position is a Full-Time employment status at 40 hours per week with a shift schedule of eight to twelve hours per day, Monday through Sunday with flexible day(s) off per week. It is **“COVERED”** and is eligible to receive overtime compensation pursuant to the Fair Labor Standards Act (FLSA) of 1938 Federal Law.

Note(s):

- *Three-fourths 20 CFR 655, Subpart E: “Workers will be offered employment for a total number of work hours equal to at least three fourths of the workdays of the total period that begins with the first workday after the arrival of the worker at the place of employment or the advertised contractual first date of need, whichever is later, and ends on the expiration date specified in the work contract or in its extensions, if any.”*
- *Employer-Provided Items 655.423(k): Requires Employer provide to the worker, without charge or deposit charge, all tools, supplies and equipment required to perform the duties assigned.*

OTHERS:

This position is paid on a bi-weekly basis (2-week period). CHCC adheres to all applicable deductions such as C.N.M.I. Tax, Federal Tax, Medicare and Social Security.

Note: Education and training claimed in Employment Application must be substantiated by diploma, certificate or license. Failure to provide complete application form or the required documents will result in automatic disqualification.

INTERESTED PERSONS SHOULD SEND THEIR CURRENT APPLICATION FORMS TO:

Office of Human Resources

Commonwealth Healthcare Corporation

1178 Hinemlu' St. Garapan, Saipan, MP, 96950

Operation Hours: Monday Through Friday 7:30 AM – 4:30 PM and CLOSED on weekends/holidays.

Employment Application Forms will be available 24/7 at the employer's hospital facility's Main Cashier Office (entrance/exit point for all)

E-mail: apply@chcc.health

Direct Line: (670) 236-8205/8210/8729/8202

Trunk Line: (670) 234-8950 ext. 3580/3581/3583

Fax Line: (670) 233-8756