



# Commonwealth Healthcare Corporation

Commonwealth of the Northern Mariana Islands

1178 Hinemlu' St. Garapan, Saipan, MP 96950



## HUMAN RESOURCES

*\*Amendment to Opening & Closing Date\**

### **EXAMINATION ANNOUNCEMENT NO. 25-124**

POSITION:	<b>CLINICAL LABORATORY SCIENTIST</b>	OPENING DATE:	<b><u>08/26/2025</u></b>
NO. OF VACANCIES	<b>6</b>	CLOSING DATE:	<b><u>09/16/2025</u></b>
SALARY:	<b>\$23.57 per Hour</b> <i>Estimated annual salary is \$49,025.60 per year.</i>		
WORKSITE	Laboratory Department		
LOCATION:	Commonwealth Health Center 1178 Hinemlu' St. Garapan Saipan		

#### **DUTIES:**

Perform all laboratory testing of patient specimens as defined in policies and procedures as designated and as scheduled. Operate all laboratory equipment including performing quality checks, calibrations, troubleshooting malfunctions, changing reagents, and conducting daily, weekly, monthly, quarterly, and annually user maintenance as required by the manufacturer. Compile appropriate documentation of all testing and instrument activities, such as quality control (QC) results, actions taken, etc. Maintain laboratory supply inventories, analyzers, storage spaces, work stations, and conduct inventory procedures. Participate and assist in educational and training activities. Participate in all quality assurance activities of the laboratory and laboratory improvement committees. Perform data collection, data analysis, review laboratory testing, and compile reports as designated. Perform phlebotomy procedures on patients to collect samples for testing. Handle and process all specimens for appropriate laboratory testing. Communicate with the Laboratory Manager, Supervisors, and co-workers of any potential problems or complications with patient specimens, laboratory instruments, or testing processes. Review, record, and release patient results in accordance with established protocols. Train, coach, and mentor other laboratory personnel, interns, volunteers, or students. Stay abreast on current trends of best practices and assist with the development, standardization, and evaluation of policies, procedures, techniques, or tests used in the analysis of specimens. Adhere to emergency coverage schedules to perform work duties as assigned for all shifts of the operations, i.e. day, night, graveyard, weekends, or holidays. Perform other related duties as assigned.

#### **MINIMUM QUALIFICATION REQUIREMENTS:**

U.S. Bachelors degree in Laboratory or Biological Science with the minimum hours of course work and training required to perform laboratory testing, as defined by the Clinical Laboratory Improvement Amendments (CLIA); OR Bachelors degree of a foreign Medical Technology program that meets all education and training, as defined by CLIA requirements. Individuals who have degrees from foreign institutions must have an evaluation of their credentials to determine equivalency of their education to an

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CHCC is an equal opportunity employer. We consider all applicants for all positions without regard to race, color, religion, sex, disability, age, mental or veteran status, the presence of a non-job-related medical condition or disability, or any legal protected status.

education obtained in the U.S. The credential evaluation report should be on a course-by-course basis and may be performed by a current service member of a nationally recognized organizations such as the National Association of Credential Evaluation Services (NACES) or Association of International Credential Evaluators, Inc. (AICE). Licensed by the Health Care Professions Licensing Board (HCPLB) as a Clinical Laboratory Technologist to practice in the CNMI. Possess active license as a Medical Laboratory Scientist by the American Society for Clinical Pathology (ASCP), or equivalent such as American Medical Technologists (AMT), or Health and Human Services (HHS). Clinical Laboratory Scientists licensed by the AMT or HHS may be exempt from the four (4) year degree due to licensing requirement prior to 1998. Applicants must have two (2) years recent and applicable clinical experience.

### **CONDITIONAL REQUIREMENTS:**

Employment is contingent upon successful clearing of pre-employment health and drug screening in accordance with CHCC policy.

### **ADDITIONAL JOB INFORMATION:**

This position is a temporary, Full-Time employment status at 40 hours per week with a shift schedule of eight (8) hours per day from 7:00am to 4:00pm, Monday through Sunday with flexible day(s) off per week. Employment start date will begin on December 21, 2025 through December 20, 2026. This position is paid on a bi-weekly basis (2-week period). Fringe benefits: Paid time off & holidays.

### **NOTE(S):**

- Three-Fourths Guarantee as explained in Form ETA-9142C-General Instructions and in 20 CFR 655, Subpart E: “Workers will be offered employment for a total number of work hours equal to at least three fourths of the workdays of the total period that begins with the first workday after the arrival of the worker at the place of employment or the advertised contractual first date of need, whichever is later, and ends on the expiration date specified in the work contract or in its extensions, if any.”
- Transportation and Subsistence as explained in Form ETA-9142C-General Instructions and in 20 CFR 655, Subpart E: “If the worker completes 50 percent of the work contract period, the employer will provide, reimburse, or advance payment for the worker’s transportation and subsistence from the place of recruitment to the place of work. Upon completion of the work contract or where the worker is dismissed earlier, the employer will provide or pay for the worker’s reasonable costs of return transportation and subsistence back home or to the place the worker originally departed to work, except reported a worker’s voluntary abandonment of employment. The amount of transportation payment or reimbursement will be equal to the most economical and reasonable common carrier for the distances involved.”
- Employer-Provided Tools and Equipment: Workers will be provided, without charge or deposit charge, all tools, supplies and equipment required to perform the duties assigned.
- Overtime Available: Yes, this position is “**NON-EXEMPT**” and is eligible to receive overtime compensation pursuant to the Fair Labor Standards Act (FLSA) of 1938 Federal Law. The overtime rate is \$35.35 per hour calculated at 1.5 times the base hourly wage per hour for hours worked after completing 40-hours per work week.
- Deductions from Pay: CNMI Tax, Federal Tax, Medicare and Social Security. Optional: Medical & Dental Insurance, Life Insurance and 401a Retirement Plan.

### **INTERESTED PERSONS SHOULD SEND THEIR COMPLETED APPLICATION FORMS TO:**

Interested applicants may be considered for employment by submitting a completed Commonwealth Healthcare Corporation (CHCC) Employment Application to Human Resources Office. The HR Office is

open Monday through Friday from 7:30AM to 4:30PM and is CLOSED on weekends/holidays. Applicants may contact the employer via email at [apply@chcc.health](mailto:apply@chcc.health) or via telephone at (670) 236-8202/(670)234-8950 to apply for the job opportunity posted on the CHCCs official website: <https://www.chcc.health/job-opportunities.php>. Employment Applications are made available on the CHCC website and at the CHCCs HR & Main Cashier Office.

CW-1 Application for Temporary Employment Certification  
Form ETA-9142C  
U.S. Department of Labor



**IMPORTANT:** Employers and authorized preparers must read the general instructions carefully before completing the Form ETA-9142C. A copy of the instructions can be found at <http://www.foreignlaborcert.doleta.gov/>. If you are not submitting this electronically, please complete ALL required fields/items containing an asterisk (\*) and any fields/items where a response is conditional as indicated by the section (§) symbol.

**A. Nature of CW-1 Application**

1. Type of Application (choose only one) *	<input type="checkbox"/> New employment	<input checked="" type="checkbox"/> Renewal of approved employment
2. <b>CW-1 Permit Renewal:</b> If "Renewal of approved employment" is marked in Question A.1, enter the date on which the CW-1 visa status of the nonimmigrant worker(s) will expire. §	12/20/2025	
3. <b>Long-Term Worker:</b> Is the employer seeking to employ a long-term worker who was previously issued a CW-1 visa or otherwise granted CW-1 status, as defined in 20 CFR 655.402? *	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
4. <b>Cap-Exempt Worker:</b> Will any of the CW-1 workers employed under this application be <u>exempt</u> from the statutory numerical limit, or "cap," on the total number of foreign nationals who may be issued a CW-1 visa or otherwise granted CW-1 status? *	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
5. <b>Emergency Situation:</b> Is the employer requesting to waive the requirement to obtain a valid PWD prior to the filing of this application due to an emergency situation, as set forth in 20 CFR 655.422? *	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<b>FOR EMERGENCY SITUATIONS ONLY</b> If "Yes" is marked in question A.5, mark questions 6 and 7 below and include the required items.		
6. Is a statement justifying the employer's emergency situation attached to this application? §	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	
7. Is a completed Form ETA-9141C, <i>Application for Prevailing Wage Determination</i> (PWD application), attached to this application? If the employer has submitted its PWD application for processing, select "No" and enter the PWD case number in E.3. §	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	

**B. Employer Information**

1. Legal Business Name *		
Commonwealth Healthcare Corporation		
2. Trade Name/Doing Business As (DBA), if applicable §		
3. Address 1 *		
1178 HINEMLU' ST. GARAPAN		
4. Address 2 (apartment/suite/floor and number) §		
PO BOX 500409		
5. City *	6. State *	7. Postal Code *
SAIPAN	Northern Mariana Islar	96950
8. Country *	9. Province §	
United States Of America		
10. Telephone Number *	11. Extension §	
+16702348950		
12. Federal Employer Identification Number (FEIN from IRS) *	13. NAICS Code *	
66-0774364	62211	
14. Type of Employer (Choose only one) *	<input checked="" type="checkbox"/> Individual Employer <input type="checkbox"/> Job Contractor – Joint Employer	
<b>FOR JOB CONTRACTORS ONLY</b> If "Job Contractor – Joint Employer" is marked in question B.14, mark questions 15 and 16 below and include the required items.		
15. A completed <b>Appendix A</b> identifying the employer-client is attached to this application. §		<input type="checkbox"/>
16. An executed contract or other agreement between the job contractor and the employer-client establishing a bona fide relationship to the workers sought under this application is attached. §		<input type="checkbox"/>

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**C. Employer Point of Contact Information**

The information contained in this section must be that of an employee of the employer who is authorized to act on behalf of the employer in labor certification matters. The information in this Section must be different from the agent or attorney information listed in Section D, unless the attorney is an employee of the employer.

1. Contact's Last (family) Name *	2. First (given) Name *	3. Middle Name(s) §
Muna	Esther	Lizama
4. Contact's Job Title *		
Chief Executive Officer		
5. Address 1 *		
1178 Hinemlu' St. Garapan		
6. Address 2 (apartment/suite/floor and number) §		
PO Box 500409		
7. City *	8. State *	9. Postal Code *
Saipan	Northern Mariana Is	96950
10. Country *	11. Province §	
United States Of America		
12. Telephone Number *	13. Extension §	14. Business Email Address *
+16702368202		chcchr2011@gmail.com

**D. Attorney or Agent Information (If applicable)**

1. Indicate the type of representation for the employer in the filing of this application. * Complete the remainder of this section if "Attorney" or "Agent" is marked.		<input type="checkbox"/> Attorney <input type="checkbox"/> Agent <input checked="" type="checkbox"/> None
2. Attorney or Agent's Last (family) Name §	3. First (given) Name §	4. Middle Name(s) §
5. Address 1 §		
6. Address 2 (apartment/suite/floor and number) §		
7. City §	8. State §	9. Postal Code §
10. Country §	11. Province §	
12. Telephone Number §	13. Extension §	14. Law Firm/Business Email Address §
15. Law Firm/Business Name §		16. Law Firm/Business FEIN §
<b>FOR ATTORNEY USE ONLY</b> If "Attorney" is marked in question D.1, complete questions 17 – 19 below.		
17. State Bar Number(s) §	18. State of highest state court where attorney is in good standing §	
19. Name of the highest state court where attorney is in good standing §		
<b>FOR AGENT USE ONLY</b> If "Agent" is marked in question D.1, complete question 20 below and include the required attachment.		
20. A copy of the current agreement or other documentation demonstrating the agent's authority to represent the employer is attached to this application. §		<input type="checkbox"/>

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**E. Job Opportunity Information**

**a. Occupational Classification and PWD**

1. SOC Occupational Code * 29-2011.00	2. SOC Occupation Title * Medical and Clinical Laboratory Technologists
3. If "No" is marked to question A.5, enter the PWD case number obtained from the U.S. Department of Labor for this job opportunity. *	P-500-25178-133511

**b. Job Offer and Minimum Requirements**

1. Job Title * Clinical Laboratory Scientist							
2. Workers Needed *	6	Period of Intended Employment					
3. Begin Date: * 12/21/2025				4. End Date: * 12/20/2026			
5. Job Duties – Description of the specific services or labor to be performed. * (All job duties must be disclosed on this form. The response must begin in the form space. One separate attachment will be accepted to fully complete the response.)  Please See Addendum							
6. Anticipated days and hours of work per week (an entry is required for each box below) *							
40	a. Total Hours	8	c. Monday	8	e. Wednesday	8	g. Friday
0	b. Sunday	8	d. Tuesday	8	f. Thursday	0	h. Saturday
7. Hourly work schedule *							
a. 7 : 00 <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM							
b. 4 : 00 <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM							
8. Education: minimum U.S. diploma/degree required. *							
<input type="checkbox"/> None <input type="checkbox"/> High School/GED <input type="checkbox"/> Associate's <input checked="" type="checkbox"/> Bachelor's <input type="checkbox"/> Master's <input type="checkbox"/> Doctorate (PhD) <input type="checkbox"/> Other degree (JD, MD, etc.)							
9. Training: number of months required. *		0	10. Work Experience: number of months required. *		24		
11. Supervision: does this position supervise the work of other employees? *		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		11a. If "Yes" to question 11, enter the number of employees worker will supervise. §			
12. Special Requirements - List specific skills, licenses/certifications, field(s) of training, and requirements of the job. *  Please See Addendum							

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**c. Place of Employment and Wage Information**

1. Worksite Address *		
1178 Hinemlu' St. Garapan		
2. Worksite Address § (apartment/suite/floor and number)		
PO Box 500409		
3. City *	4. State *	5. Postal Code *
Saipan	Northern Mariana Island	96950
6. Basic Wage Rate Paid *		6a. Overtime Wage Rate Paid §
From: \$ 23 . 57 * To: \$ .		From: \$ 35 . 35 To: \$ .
7. Per (Choose only one) *		7a. Additional conditions about the wage rate to be paid. §
<input checked="" type="checkbox"/> Hour <input type="checkbox"/> Week <input type="checkbox"/> Bi-Weekly <input type="checkbox"/> Month <input type="checkbox"/> Year <input type="checkbox"/> Piece Rate		Fringe benefits: paid time off & holidays.
8. Frequency of Pay. * <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Biweekly <input type="checkbox"/> Other (specify):		
9. Will work be performed at worksite locations other than the one identified above? *		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
10. If "Yes" is marked in question E.c.9, a completed <b>Appendix B</b> is attached to this application. §		<input type="checkbox"/>

**d. Other Material Terms and Conditions of the Job Offer**

1. <b>I have read and agree to provide</b> the following terms and conditions with this job offer as fully explained in Form ETA-9142C – General Instructions and at 20 CFR 655, Subpart E. *		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<p>▪ <b>Three-Fourths Guarantee:</b> Workers will be offered employment for a total number of work hours equal to at least three-fourths of the workdays of the total period that begins with the first workday after the arrival of the worker at the place of employment or the advertised contractual first date of need, whichever is later, and ends on the expiration date specified in the work contract or in its extensions, if any.</p> <p>▪ <b>Transportation and Subsistence:</b> If the worker completes 50 percent of the work contract period, the employer will provide, reimburse, or advance payment for the worker's transportation and subsistence from the place of recruitment to the place of work. Upon completion of the work contract or where the worker is dismissed earlier, the employer will provide or pay for the worker's reasonable costs of return transportation and subsistence back home or to the place the worker originally departed to work, except where the worker will not return due to subsequent employment with another employer or where the employer has appropriately reported a worker's voluntary abandonment of employment. The amount of transportation payment or reimbursement will be equal to the most economical and reasonable common carrier for the distances involved.</p>		
2. <b>Daily Transportation:</b> Workers will be provided with daily transportation to and from the worksite in compliance with all applicable Federal and Commonwealth laws and regulations. *	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> N/A	
3. <b>Overtime Available:</b> Overtime hours will be available to the worker under this job offer and payable for every hour worked at the rate disclosed in this application. *	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> N/A	
4. <b>On-the-Job Training Available:</b> Workers will be provided with on-the-job training to perform the duties assigned. *	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> N/A	
5. <b>Employer-Provided Tools and Equipment:</b> Workers will be provided, without charge or deposit charge, all tools, supplies, and equipment required to perform the duties assigned. *	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> N/A	
6. <b>Board, Lodging, or Other Facilities:</b> Workers will be provided with board, lodging, or other facilities and/or the employer will assist workers in securing board, lodging, or other facilities. *	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> N/A	
7. <b>Deductions from Pay:</b> State all deduction(s) from pay and, if known, the amount(s). *		
CNMI Tax, Federal Tax, Medicare and Social Security. Optional: Medical & dental insurance, life insurance, 401a retirement plan.		

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**e. Recruitment Information**

1. Explain how prospective U.S. applicants may be considered for employment under this job opportunity, including verifiable methods of contacting the employer, and the days and hours applicants can apply for the job. \*

Please See Addendum

2. Telephone Number to Apply \*

+16702368202

3. Email Address to Apply \*

apply@chcc.health

4. Website address (URL) to Apply \*

<https://www.chcc.health/job-opportunities.php>

**F. Declaration of Employer and Attorney/Agent**

*In accordance with Federal regulations, the employer(s) must attest to abide by certain terms, assurances, and obligations as a condition for receiving a temporary labor certification from the U.S. Department of Labor. Applications that fail to attach Appendix C will not be certified by the Department.*

1. Please confirm that you have read and agree to all the applicable terms, assurances, and obligations contained in **Appendix C** and have attached a signed and dated copy of Appendix C with this application. \*

☒ Yes ☐ No

2. Please confirm that the employer-client identified in Appendix A has read and agrees to all the applicable terms, assurances, and obligations contained in **Appendix C** and has attached a separate signed and dated copy of Appendix C with this application. \*

☐ Yes ☐ No ☐ N/A

**G. Preparer**

*Complete this section if the preparer of this application is a person other than the one identified in either Section C (employer point of contact) or Section D (attorney or agent) of this application.*

1. Last (family) Name §

Javier

2. First (given) Name §

Bernadette

3. Middle Initial §

S.

4. Law Firm/Business FEIN §

66-0774364

5. Law Firm/Business Name §

Commonwealth Healthcare Corporation

6. Law Firm/Business Email Address §

bernadette.javier@chcc.health

**For the public burden statement, please see the Form ETA-9142C, General Instructions.**



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**ADDENDUM**

Section E.b.5: Job Duties

Perform all laboratory testing of patient specimens as defined in policies and procedures as designated and as scheduled. Operate all laboratory equipment including performing quality checks, calibrations, troubleshooting malfunctions, changing reagents, and conducting daily, weekly, monthly, quarterly, and annually user maintenance as required by the manufacturer. Compile appropriate documentation of all testing and instrument activities, such as quality control (QC) results, actions taken, etc. Maintain laboratory supply inventories, analyzers, storage spaces, work stations, and conduct inventory procedures. Participate and assist in educational and training activities. Participate in all quality assurance activities of the laboratory and laboratory improvement committees. Perform data collection, data analysis, review laboratory testing, and compile reports as designated. Perform phlebotomy procedures on patients to collect samples for testing. Handle and process all specimens for appropriate laboratory testing. Communicate with the Laboratory Manager, Supervisors, and co-workers of any potential problems or complications with patient specimens, laboratory instruments, or testing processes. Review, record, and release patient results in accordance with established protocols. Train, coach, and mentor other laboratory personnel, interns, volunteers, or students. Stay abreast on current trends of best practices and assist with the development, standardization, and evaluation of policies, procedures, techniques, or tests used in the analysis of specimens. Adhere to emergency coverage schedules to perform work duties as assigned for all shifts of the operations, i.e. day, night, graveyard, weekends, or holidays. Perform other related duties as assigned.

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**ADDENDUM**

Section E.b.12: Special Requirements

U.S. Bachelors degree in Laboratory or Biological Science with the minimum hours of course work and training required to perform laboratory testing, as defined by the Clinical Laboratory Improvement Amendments (CLIA); OR Bachelors degree of a foreign Medical Technology program that meets all education and training, as defined by CLIA requirements. Individuals who have degrees from foreign institutions must have an evaluation of their credentials to determine equivalency of their education to an education obtained in the U.S. The credential evaluation report should be on a course-by-course basis and may be performed by a current service member of a nationally recognized organizations such as the National Association of Credential Evaluation Services (NACES) or Association of International Credential Evaluators, Inc. (AICE). Licensed by the Health Care Professions Licensing Board (HCPLB) as a Clinical Laboratory Technologist to practice in the CNMI. Possess active license as a Medical Laboratory Scientist by the American Society for Clinical Pathology (ASCP), or equivalent such as American Medical Technologists (AMT), or Health and Human Services (HHS). Clinical Laboratory Scientists licensed by the AMT or HHS may be exempt from the four (4) year degree due to licensing requirement prior to 1998. Applicants must have two (2) years recent and applicable clinical experience.

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**ADDENDUM**

ADDENDUM SECTION E.e.1: Recruitment Information

Interested applicants may be considered for employment by submitting a completed Commonwealth Healthcare Corporation (CHCC) Employment Application to the Human Resources Office. The HR Office is open Monday through Friday from 7:30 AM to 4:30 PM and is CLOSED on Weekends/holidays. Applicants may contact the employer via email at [apply@chcc.health](mailto:apply@chcc.health) or via telephone at (670)236-8202/(670)234-8950 to apply for the job opportunity posted on the CHCCs official website: <https://www.chcc.health/job-opportunities.php>. Employment Applications are made available on the CHCC website and at the CHCCs HR & Main Cashier Office.