

CHECKLIST

The Sliding Fee Program will only be made available **after** a patient has had an initial, clinical visit at the Commonwealth Healthcare Corporation.

1. DENIAL LETTER FROM MEDICAID (Only if you are a US citizen or permanent resident)

2. PROOF OF IDENTITY

Copy of **one (1)** of the following:

- Certificate of Citizenship
- Naturalization Certificate (N-550)
- Permanent Resident (Green) Card
- Machine Readable Immigrant Visa
- Passport
- Employment Authorization Card
- I-94 (Arrival/Departure Record) in Unexpired Foreign Passport
- DS2019 - Exchange Visitor (J-1) Certificate
- I-20 - Nonimmigrant Student (F-1) Certificate
- Refugee Travel Document
- Consular Report of Birth Abroad (FS-240)
- Driver's license, instruction permit or identification card

- Employment Authorization Card (I-766)

3. PROOF OF RESIDENCY

Copy of **one (1)** of the following:

- Copy of bills or bank statements showing primary applicant's CNMI address (CUC, telephone etc.) dating back at least 6 months
- House rental receipt/lease agreement
- CNMI Income Tax Filing for primary applicant

4. PROOF OF FAMILY INCOME

Copy of at least **one** of the following for all income-earning family members:

- Prior year W-2
- Two most recent pay stubs
- Employment verification e.g. letter from employer, or Form 4506-T (if W-2 not filed).
- Proof of current Nutrition Assistance Program enrollment
- Self-employed individuals are required to submit a detail report of the most recent three months of income and expenses for their business.
- Affidavit of no income

Frequently Asked Questions

Is the CHCC a free clinic?

No. All patients are responsible for a portion of their cost of care, but will not be denied care due to an inability to pay. If you are eligible for the sliding fee program, you will be responsible for a discounted fee for services.

Who pays for the services that are discounted?

Public funding, donations, grants, and discount programs are used when available, but much of the care provided through this program goes uncompensated. Helping patients to overcome cost barriers to health care is the primary function of the program.

I'm not a U.S. Citizen. Can I still apply?

Yes

Do I have to be a resident of the CNMI to apply for the sliding fee?

Yes. At least 6 months of residency.

What if I have no income at all?

You can still apply for the sliding fee program. Our financial office will be happy to assist you.

What services are discounted through the program?

Through this program, the following CHCC services are discounted:

- CHCC Outpatient Clinics
- Laboratory (when referred by CHCC provider)
- Outpatient prescriptions (when referred by CHCC provider)
- Radiology (when referred by CHCC provider, but does not discount professional services)
- ER/Operating Room/Inpatient/Dialysis/Chemo



Sliding Fee Program

"Improving Access for the CNMI"



For more information, contact:

Phone: (670) 234-8950 ext. 3502

Fax: (670) 233-8384

Or visit the program office near the CHCC outpatient clinic waiting area.

What is the CHCC Sliding Fee Program?

The Commonwealth Healthcare Corporation (CHCC) offers the sliding fee scale to all income eligible, uninsured patients based on annual household income (up to 200% of the family poverty level as calculated for Hawaii) for most CHCC services.

The Sliding Fee Program allows for a reduction or elimination of covered fees for services and care received at CHCC. The discounted amount depends on your family size and income.



Income Guideline Example:

If you are a family of four (4) and your total annual family income is less than \$60,260., you may be eligible for a discount on select services.

How to Apply

Download the form at chcc.gov.mp> Administration> Chief Financial Officer>Patient Financial Services>Care & Resources>Sliding Fee Program, or pick it up at our office by the Outpatient Clinics (window through the entrance doors and on the left). Fill it out and take it with you to your next scheduled visit.

Let the staff member at the registration desk know that you would like to apply for the sliding fee program. You will be guided to the staff member that can help you.

You will need to provide supporting documents as proof of your income to be eligible for the program. You will need to submit updated documents annually in order to renew and maintain your eligibility.

Eligibility is based on gross annual income for all immediate family members living in your household. Gross income is ALL income from ALL sources before taxes.

Application Tips:

1. Consider keeping a folder of all your eligibility documents, including a copy of personal identification, proof of residency AND proof of ALL household income.
2. Have a copy of your food stamp eligibility, if applicable.

Sliding Fee Program Discounts

Note: The schedule below is for informational purposes only. Final amount owed from patient is determined by the cashier.

Patient Responsibility per Tier				Type of Service
Sliding 100	Sliding 75	Sliding 50	Sliding 25	
\$0	25%	50%	75%	Outpatient Visit
\$50	25%	50%	75%	Emergency Visit
\$250	25%	50%	75%	Day Surgery, Chemo, 0 to 3-day inpatient stay
\$500	25%	50%	75%	Dialysis, 3 to 10-day inpatient stay
\$700	25%	50%	75%	10+ day inpatient stay
\$0	25%	50%	75%	Laboratory Fees
\$0	25%	50%	75%	Radiology Facility Fee
Discount calculated at pharmacy				Prescription Drugs



Commonwealth Health Care Corporation

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<http://chcc.gov.mp/>