



**PROCUREMENT AND SUPPLY
COMMONWEALTH HEALTHCARE CORPORATION
REQUEST FOR PROPOSAL (RFP)**

**HYPERBARIC MODULAR SYSTEM – MEDICAL HBOT SYSTEM
(Supply, Ship, Install, Train, Test, Commissioning and
Preventive Maintenance Service)**

RFP25-CHCC/CAS-RESPIRATORY-020

SUBMISSION DEADLINE: SEPTEMBER 12, 2025 TIME: 10:00AM (CHST)

INTERESTED PARTIES CAN DOWNLOAD THIS REQUEST FOR PROPOSAL FROM THE CHCC WEBSITE [WWW.CHCC.HEALTH]. ONCE AT THE SITE, NAVIGATE TOWARDS THE BOTTOM AND SELECT THE **REQUEST FOR PROPOSALS** TAB. CLICK ON THE URL FOR THIS RFP/ITB.

THE CHCC RESERVES THE RIGHT TO REJECT ANY AND ALL PROPOSAL AND TO WAIVE ANY IMPERFECTIONS IN ANY PROPOSAL, IF TO DO SO SHALL BE IN THE INTEREST OF THE CHCC. ALL PROPOSALS SHALL BECOME THE EXCLUSIVE PROPERTY OF THE COMMONWEALTH HEALTHCARE CORPORATION.

/S/ ESTHER L. MUNA
CHCC CHIEF EXECUTIVE OFFICER

/S/ CORA P. ADA
DIRECTOR OF PROCUREMENT & SUPPLY



Commonwealth Healthcare Corporation

Commonwealth of the Northern Mariana Islands

1178 Hinemlu' St. Garapan, Saipan, MP 96950



REQUEST FOR PROPOSAL

Hyperbaric Modular System – Medical HBOT System (Supply, Ship, Install, Train, Test, Commissioning and Preventive Maintenance Service)

RFP25-CHCC/CAS-RESPIRATORY-020

I. PURPOSE OF PROPOSAL:

The Commonwealth Healthcare Corporation (CHCC) Respiratory Department, located in the Commonwealth of the Northern Mariana Islands is soliciting proposals to supply, ship, install, train, test, commissioning, and perform preventive maintenance service of a new Hyperbaric Modular System – Medical Hyperbaric Oxygen Therapy (HBOT) System meeting the requirements set by grantor: USDA Rural Development (RD). This RFP package contains the necessary information and guidelines for interested vendors to develop and submit proposals.

II. BACKGROUND AND OVERVIEW OF CHCC:

The Commonwealth Healthcare Corporation (CHCC) oversees the Commonwealth Health Center (CHC) which is an 86 bed, Medicare certified hospital located on the island of Saipan, Commonwealth of the Northern Mariana Islands (CNMI). The two-level hospital opened in 1986. The hospital's scope of services includes an Emergency Department, Laboratory, Pharmacy, Radiology, Obstetrics, Neonatal Intensive Care Unit, ICU, Surgery, Pediatrics, Dialysis unit, Oncology Center, and various outpatient clinics.

III. LOCATION:

The property is located in Saipan at 1178 Hinemlu' St. Garapan.

IV. SCOPE OF WORK for Hyperbaric Modular System – Medical HBOT

- 1) Supply brand new Hyperbaric Modular System – Medical HBOT System for the new MRI/Hyperbaric Facility.
- 2) Install and train physicians, technologist, therapist and state whether training is to be offsite, onsite or combination on operation of the new Hyperbaric Modular System – Medical HBOT System for the new MRI/Hyperbaric Facility.
- 3) Test and Commission the new Hyperbaric Modular System – Medical HBOT System for the new MRI/Hyperbaric Facility.

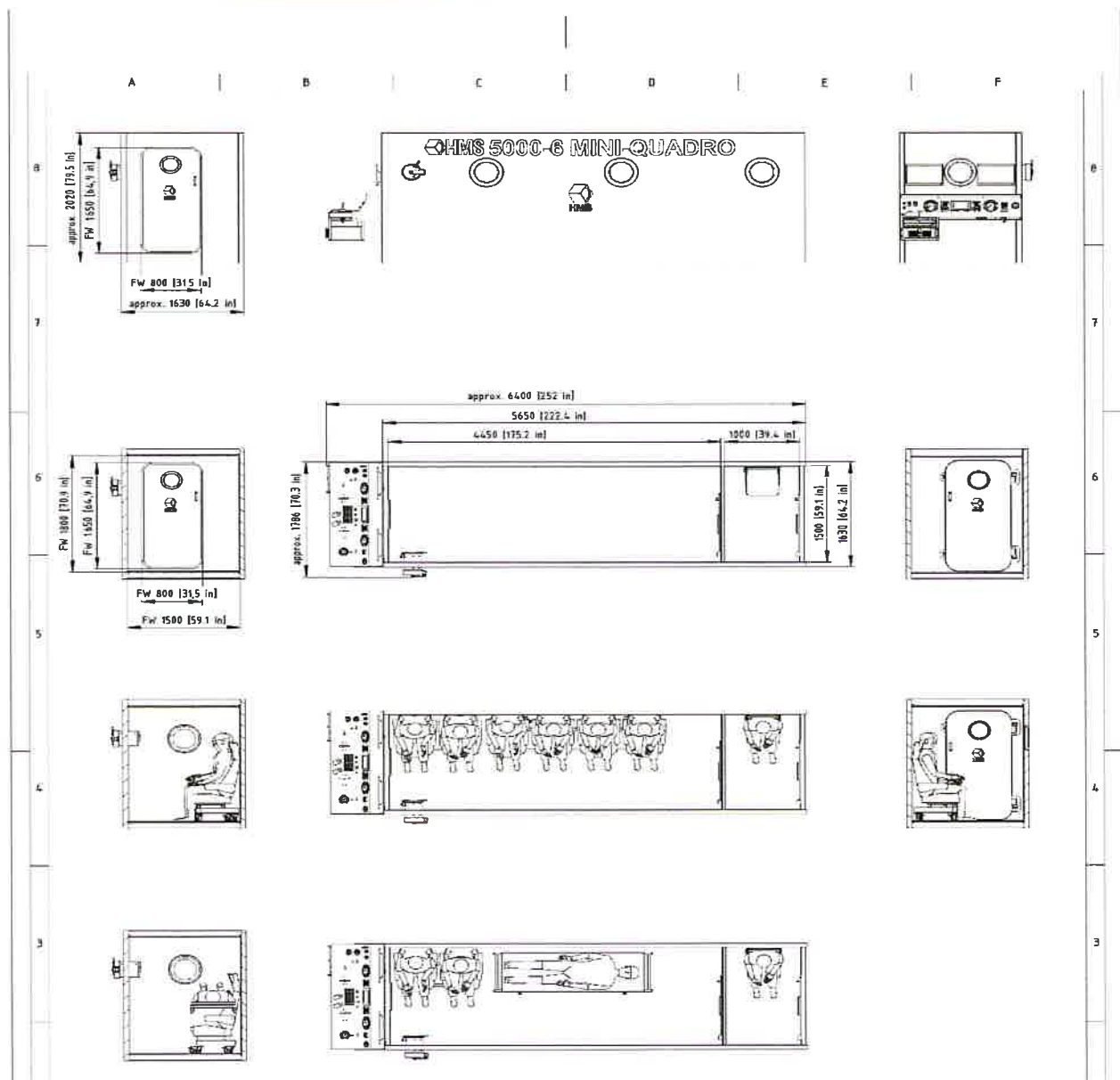
- 4) Must have communication display, intercom system and state capability to interface integrate with Hospital's EHR and other vital IT workstations; and must provide workflow diagram for these systems and a list of any and all interfaces that will be necessary, if any.
- 5) Provide Preventive Maintenance Service for the new Hyperbaric Modular System – Medical HBOT System.
- 6) Provide 24-month warranty for the new Hyperbaric Modular System – Medical HBOT System and provide pricing for an extended warranty to cover five (5) years beyond manufacturer's original warranty
- 7) Specify the length and duration of the on-site applications training

IV. DETAILED SPECIFICATIONS:

SUPPLY, SHIPPING, INSTALLATION, TRAINING, TESTING, COMMISSIONING AND PREVENTIVE MAINTENANCE OF A NEW:

- A. Hyperbaric Modular System – Medical HBOT System
 1. Brand: **HMS-5000-6 MINI-QAUDRO or equivalent**
 2. Multi-place Hyperbaric Chamber System
 3. Roll-On/Roll-Off
 4. Rectangular chamber that can fit 6 seated patients, or one supine patient on a gurney.
 5. Main Compartment capacity: max 6 patient +1 attendant sitting
 6. Transfer Compartment capacity: 1 person sitting
 7. The Max pressure is 3 ATA (atmospheres absolute).
 8. Hyperbaric Treatment Chamber
 9. Central Control Station – compact chamber control console, computer-controlled system, Oxy Control System Components, Dead Man's Button, BUS system
 10. Oxygen Monitoring System
 11. Patient Entertainment System – Radio, Flat screen
 12. Patient Monitoring System
 13. Transfer Gurney
 14. Cool master/Heat master – cooling, heating
 15. Fire Protection System
 16. Low Pressure Compressed-Air Supply
 17. Alarm Panels
 18. Provide AutoCAD drawings of floor plan details of Hyperbaric Chamber equipment required/recommended space and set-up.

The total anticipated budget for this project is estimated to be **between \$800,000 and \$1,000,000**, respectively.



V. GENERAL AND ADMINISTRATIVE INFORMATION:

a. Posting of Proposal

Interested parties can download this Request for Proposal (RFP) from the CHCC Website [www.chcc.health]. Once at the site, navigate to the RFP tab located at the bottom of the site. Click on the URL for this **RFP25-CHCC/CAS-RESPIRATORY-020**. You will be required to enter the date to allow us to track all requests for this opportunity.

b. General Provision

Until the selection process is completed, the content of the bid will be held in strictest confidence and no details of any bid will be discussed outside the Evaluation Team created by the Corporation. This RFP does not constitute an offer and does not obligate the Corporation in any way. The Corporation reserves the right to reject any or all bids for any reason and waive any defect in said bids, negotiate with any qualified offers, or cancel in part or its entirety this RFP, if it is in the best interest of the Corporation.

CHCC will enter a contract with the successful vendor pursuant to the terms of the standard government independent contract. Additional terms and conditions will be attached as exhibits to the standard independent contract.

Federal Funding Compliance Requirements

All contracts awarded in excess of \$10,000 shall contain a provision requiring compliance with Executive Order 11246, entitled, "Equal Employment Opportunity," as amended by Executive Order 11375, and as supplemented by Department of Labor Regulations 41 CFR Part 60. If selected to enter into written contract and when monetarily applicable, the Proposer shall complete, sign and submit:

- ☐ Form RD 400-6 "Compliance Statement" which is mark as *EXHIBIT 1*.

Proposers shall not be currently debarred or suspended from participating in a federally funded program, project or activity receiving federal financial assistance. Screening proposers for compliance to this provision is the responsibility of the prime recipient of the federal assistance.

Federal Law and Agency regulations require that parties to an agreement in excess of \$100,000 sign a certification statement indicating they have not nor will not use appropriated funds to lobby representatives of the Federal Government to approve the borrower's application for financing. They must also pledge to disclose any such lobbying activities that are paid from other funding sources. If selected to enter into written contract and when monetarily applicable, the Proposer shall complete, sign and submit:

- ☐ RD Instruction 1940-Q Exhibit A-1 Certification for Contracts, Grants, and Loans which is mark as *EXHIBIT A-1*.
- ☐ Standard Form - LLL, "Disclosure of Lobbying Activities (when applicable) which is mark as *EXHIBIT B*.

If selected to enter into written contract, the Proposer shall purchase and maintain liability

and workers' compensation insurance for the type specified, and not less than the limits identified in the contract documents or as required by law. For construction projects, Builder's All-Risk insurance shall also be purchased by the Proposer if not carried by the Owner and shall name the Owner as additionally insured.

Construction contracts in excess of \$100,000 shall require the Contractor to furnish payment and performance bonds in the amounts of 100% of the contract sum. CHCC can also negotiate with the Contractor and impose a 10% retainage on the Contractor's progress billing, whichever is more appropriate.

Prohibition on Sole Sourcing - Proposers shall not submit proposals or develop design solutions which rely on the acquisition or use of proprietary products, systems or equipment, or in any way restrict "Free and Open" competition among suppliers, vendors and manufacturers.

Beginning February 4, 2023, all non-federal entities who receive USDA financing for an infrastructure project that includes construction, alteration, maintenance, or repair are subject to the Build America, Buy America Act (BABAA) unless a waiver is in place. Examples of non-federal entities include state or local governments, Indian Tribes, institutions of higher education, or nonprofit organizations that carry out federal awards as recipients or subrecipients. By submitting a Bid/Offer/Proposal, Proposer acknowledges the applicability of BABAA on this project and scope of work. For additional information please visit: <https://www.rd.usda.gov/build-america-buy-america>

c. Place, Date, and Time of Submission

Proposers shall submit proposals and all supporting documents to **Corazon P. Ada, Director, CHCC Division of Procurement and Supply, at procurement@chcc.health no later than: 1630hrs (4:30 pm) Chamorro Standard Time on September 12, 2025.**

Please note submission instructions:

- All submissions must include the **RFP25-CHCC/CAS-RESPIRATORY-020** and Project Title in the email subject.
- All documents must be submitted in Adobe PDF Format.
- All pages of your proposal must include the RFP # and Project Title in the header, plus page number in the footer.

Proposers may opt to submit out (4) hard copies in addition to the original proposal (5 in total) to the CHCC Division of Procurement and Supply, CHCC Main Office, Saipan.

Failure to follow the instructions regarding the submission of RFP/ITB responses may result in the CHCC's choice to disqualify such proposals.

Proposals shall be signed and dated by an officer duly authorized to submit a proposal on behalf of the business or company. By authorized signature, the Proposer testifies that the proposal has been derived independently and without collusion with any other proposer. Proposals shall remain valid for 60 days from the RFP closing date.

d. Cost of Preparation

All costs incurred by the vendor in preparing a response to this RFP and subsequent inquiries shall be borne by the vendor. All bids and accompanying documentation will become the property of CHCC and will not be returned. The Commonwealth Healthcare Corporation reserves the right to reject any or all bids for any reason and to waive any defects in said bid, if in its sole opinion, to do so would be in the best interest of CHCC.

Proposer shall bear all costs associated with preparing and submitting a proposal and neither the Owner nor USDA is liable to reimburse the Proposer for any incurred cost associated with the preparation and submittal of the proposal

e. Question & Inquiries

All questions or requests for clarification must be made in writing through email by close of business **September 8, 2025**. No oral comment, response, answer, or direction from other CHCC Personnel is binding unless also furnished in writing to all prospective bidders by

Email all inquiries to:

Jesse M. Tudela, EdD
COO for Ancillary & Support Services
Email: jesse.tudela@chcc.health
Tel: 670-234-8950 ext. 3101
Fax: 670-234-8930

Or/Cc:

Cora P. Ada
Procurement Director
Email: Cora.ada@chcc.health
Tel. 670-234-8950 ext. 3561

VI. INFORMATION AND FORMAT REQUIRED IN THE PROPOSAL

All proposals submitted by vendors must contain the following:

1. Cover letter from Vendor stating interest and ability to successfully complete the above-described project.
2. Brief overall plan and approach to the RFP.
3. List of proposed Personnel and their Experience for this project.
4. The name of authorized personnel to negotiate the proposal fee (should also be the contact person)
5. Other information that the vendor thinks may be helpful.

VII. EVALUATION CRITERIA

After the evaluation process, CHCC plans to make an award to the vendor whose proposal is most advantageous to the Corporation considering the evaluation factors set forth below:

a. Technical criteria

- i. 20% Qualifications and Experience in similar or related projects
- ii. 25% Technical approach to meet deliverables and meet timelines of the project. Must be financially stable and must have adequate equipment and tools.
- iii. 30% Proposed System Specifications as related to request – demonstrate understanding and ability to meet the needed service.
- iii. 25% Cost Proposal



Total = 100%

b. Cost Criteria

Price is also a factor for consideration and price will be evaluated in comparison with the overall merit of the proposals. Technical merit is more important than price and the Corporation reserves the right to award the contract other than the lowest priced proposal. As proposals become more equal in technical merit, the importance of price will increase.

VIII. SELECTION PROCESS

Proposals submitted will be evaluated and selection will be made based on the evaluation criteria mentioned in Section VIII. Upon selection, the successful Contractor will be advised to negotiate their fees with CHCC. Should the negotiation fail to result in an agreement, CHCC reserves the right to cancel the negotiation and select the next Contractor, which in CHCC's opinion, is the most qualified proposer and based upon the Evaluation Results. If the contract is not agreed to with any of the responsible Contractors, the RFP will be cancelled and re-advertised pursuant to §140-80.1-210 Competitive Sealed Proposals.

Approved By:  Date: 8/5/25
 Esther L. Muna, PhD, FACHE, MHA
Chief Executive Officer

Approved By: For  Date: 8.7.25
Cora Ada
Director of Procurement & Supply

COMPLIANCE STATEMENT

This statement relates to a proposed contract with _____

(Name of borrower or grantee)

who expects to finance the contract with assistance from either the Rural Housing Service (RHS), Rural Business-Cooperative Service (RBS), or the Rural Utilities Service (RUS) or their successor agencies, United States Department of Agriculture (whether by a loan, grant, loan insurance, guarantee, or other form of financial assistance). I am the undersigned bidder or prospective contractor, I represent that:

1. I ☐ have, ☐ have not, participated in a previous contract or subcontract subject to Executive Order 11246 (regarding equal employment opportunity) or a preceding similar Executive Order.
2. If I have participated in such a contract or subcontract, I ☐ have, ☐ have not, filed all compliance reports that have been required to file in connection with the contract or subcontract.

If the proposed contract is for \$50,000 or more and I have 50 or more employees, I also represent that:

3. I ☐ have, ☐ have not previously had contracts subject to the written affirmative action programs requirements of the Secretary of Labor.
4. If I have participated in such a contract or subcontract, I ☐ have, ☐ have not developed and placed on file at each establishment affirmative action programs as required by the rules and regulations of the Secretary of Labor.

I understand that if I have failed to file any compliance reports that have been required of me, I am not eligible and will not be eligible to have my bid considered or to enter into the proposed contract unless and until I make an arrangement regarding such reports that is satisfactory to either the RHS, RBS or RUS, or to the office where the reports are required to be filed.

I also certify that I do not maintain or provide for my employees any segregated facilities at any of my establishments, and that I do not permit my employees to perform their services at any location, under my control, where segregated facilities are maintained. I certify further that I will not maintain or provide for my employees any segregated facilities at any of my establishments, and that I will not permit my employees to perform their services at any location, under my control, where segregated facilities are maintained. I agree that a breach of this certification is a violation of the Equal Opportunity clause in my contract. As used in this certification, the term "segregated facilities" means any waiting rooms, work areas, restrooms and wash rooms, restaurants and other eating areas time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, creed, color, or national origin, because of habit, local custom, or otherwise. I further agree that (except where I have obtained identical certifications for proposed subcontractors for specific time periods) I will obtain identical certifications from proposed subcontractors prior to the award of subcontracts exceeding \$10,000 which are not exempt from the provisions of the Equal Opportunity clause; that I will retain such certifications in my files; and that I will forward the following notice to such proposed subcontractors (except where the proposed subcontractors have submitted identical certifications for specific time periods): (See Reverse).

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0018. The time required to complete this information collection is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

**NOTICE TO PROSPECTIVE SUBCONTRACTORS OF REQUIREMENTS FOR
CERTIFICATIONS OF NON-SEGREGATED FACILITIES**

A certification of Nonsegregated Facilities, as required by the May 9, 1967, order (32F.R. 7439, May 19, 1967) on Elimination of Segregated Facilities, by the Secretary of Labor, must be submitted prior to the award of a subcontract exceeding \$10,000 which is not exempt from the provisions of the Equal Opportunity clause. The certification may be submitted either for each subcontract or for all subcontracts during a period (i.e. quarterly, semiannually, or annually).

NOTE: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001.

DATE _____

(Signature of Bidder or Prospective Contractor)

Address (including Zip Code)

CERTIFICATION FOR CONTRACTS, GRANTS AND LOANS

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant or Federal loan, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant or loan.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant or loan, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including contracts, subcontracts, and subgrants under grants and loans) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

(name)

(date)

(title)

oOo

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

OMB Number: 4040-0013
Expiration Date: 06/30/2028

1. * Type of Federal Action: <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. * Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input checked="" type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. * Report Type: <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change
4. Name and Address of Reporting Entity: <input checked="" type="checkbox"/> Prime <input type="checkbox"/> SubAwardee * Name <input type="text"/> * Street 1 <input type="text"/> Street 2 <input type="text"/> * City <input type="text"/> State <input type="text"/> Zip <input type="text"/> Congressional District, if known: <input type="text"/>		
5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime: 		
6. * Federal Department/Agency: <input type="text"/>	7. * Federal Program Name/Description: <input type="text"/> Assistance Listing Number, if applicable: <input type="text"/>	
8. Federal Action Number, if known: <input type="text"/>	9. Award Amount, if known: \$ <input type="text"/>	
10. a. Name and Address of Lobbying Registrant: Prefix <input type="text"/> * First Name <input type="text"/> Middle Name <input type="text"/> * Last Name <input type="text"/> Suffix <input type="text"/> * Street 1 <input type="text"/> Street 2 <input type="text"/> * City <input type="text"/> State <input type="text"/> Zip <input type="text"/>		
b. Individual Performing Services (including address if different from No. 10a) Prefix <input type="text"/> * First Name <input type="text"/> Middle Name <input type="text"/> * Last Name <input type="text"/> Suffix <input type="text"/> * Street 1 <input type="text"/> Street 2 <input type="text"/> * City <input type="text"/> State <input type="text"/> Zip <input type="text"/>		
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure. * Signature: <input type="text"/> Completed on submission to Grants.gov * Name: Prefix <input type="text"/> * First Name <input type="text"/> Middle Name <input type="text"/> * Last Name <input type="text"/> Suffix <input type="text"/> Title: <input type="text"/> Telephone No.: <input type="text"/> Date: <input type="text"/> Completed on submission to Grants.gov		
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