



**PROCUREMENT AND SUPPLY  
COMMONWEALTH HEALTHCARE CORPORATION  
INVITATION TO BID**

**ITB25-CHCC/PHS MICAH-005**

**SUBMISSION DEADLINE: FEBRUARY 17<sup>TH</sup>, 2025 TIME:10:00AM (CHST)**

**“PROCUREMENT OF VEHICLES”**

INTERESTED PARTIES CAN DOWNLOAD THIS INVITATION TO BID FROM THE CHCC WEBSITE [WWW.CHCC.HEALTH]. ONCE AT THE SITE, NAVIGATE TO **REQUEST FOR PROPOSALS** TAB ON THE LEFT NAVIGATION BAR. CLICK ON THE URL FOR THIS RFP. YOU WILL BE REQUIRED TO ENTER DATA TO ALLOW US TO TRACK ALL REQUESTS FOR THIS OPPORTUNITY.

THE CHCC RESERVES THE RIGHT TO REJECT ANY AND ALL PROPOSAL AND TO WAIVE ANY IMPERFECTIONS IN ANY PROPOSAL, IF TO DO SO SHALL BE IN THE INTEREST OF THE CHCC. ALL PROPOSALS SHALL BECOME THE EXCLUSIVE PROPERTY OF THE COMMONWEALTH HEALTHCARE CORPORATION.

/S/ ESTHER L. MUNA  
CHIEF EXECUTIVE OFFICER

/S/ CORA P. ADA  
DIRECTOR OF PROCUREMENT & SUPPLY

## INVITATION TO BID

**NOTICE TO BIDDER:** Failure to Provide Company Name, Address, Phone & Fax Numbers and Email Address on this INVITATION TO BID FORM may result in **bid rejection**.

Company Name: INVITATION TO BID #: ITB25-CHCC/PHS MICAH-005

Address: BID MUST BE IN OUR OFFICE BY:

Phone # : February 17<sup>th</sup>, 2025 at 10:00AM CHST

Fax # :

Email Address:

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**SPECIAL NOTICE TOP BIDDER:**

EACH ITEM MUST BE PRICED SEPARATELY FROM OTHERS. THIS REQUEST DOES NOT COMMIT THE COMMONWEALTH HEALTHCARE CORPORATION IN ANYWAY TO PAY ANY COSTS INCURRED IN THE PREPARATION OR THE SUBMISSION OF THIS SUPPLIES AND SERVICES

**ADDRESS ALL CORRESPONDENCE TO:**

COMMONWEALTH HEALTHCARE CORP.  
PROCUREMENT & SUPPLY  
P.O. BOX 500409, SAIPAN MP 96950  
ATTN: DIRECTOR OF PROCUREMENT  
PHONE # 670-234-8950 EXT 3561  
EMAIL ADD: CORA.ADA@CHCC.HEALTH

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SUPPLIES OR SERVICES	QTY.	U/M	UNITE PRICE	TOTAL AMOUNT
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**(SEE ATTACHED DETAILED REQUIRED SPECIFICATIONS)**

Duration of Contract: Within Six Month or until completion of deliverables

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Please email your proposal or submit hard copies to Ms. Corazon P. Ada, Director, CHCC Division of Procurement and Supply, at [chcc.procurement@gmail.com](mailto:chcc.procurement@gmail.com) or physically at Lower Base, Saipan no later than **FEBRUARY 17<sup>TH</sup>, 2025 at 10:00 AM CHAMORRO STANDARD TIME.**

Proposers may opt to submit out (4) hard copies in addition to the original proposal (5 in total) to the CHCC Division of Procurement and Supply, Main Office Garapan Saipan.

**Please note submission instructions:**

- All submissions must include the RFP/ ITB# and Project Title in the email subject.
- All documents must be submitted in Adobe PDF Format.
- All pages of your proposal must include the RFP/ ITB# and Project Title in the header, plus page number in the footer.

Failure to follow the instructions regarding the submission of RFP Responses may result in the CHCC's choice to disqualify such proposals.

**General Provisions**

Bids will be publicly opened and read at the Procurement Main Office located at the Administrative Bldg., Lower Navy Hill, Garapan, Saipan at 10:00AM CHST FEBRUARY 17<sup>TH</sup>, 2025.

Until the selection process is completed, the content of the bid will be held in strictest confidence and no details of any bid will be discussed outside the Evaluation Team created by the Corporation. This ITB does not constitute an offer and does not obligate the Corporation in any way. The Corporation reserves the right to reject any or all bids for any reason and waive any defect in said bids, negotiate with any qualified offers, or cancel in part or its entirety this ITB, if it is in the best interest of the Corporation.

Award shall be made to the lowest responsive bid by responsible bidder whose bid fully meets the requirements of the Invitation to Bids. Prior to award of contract, the successful bidder will be subjected to a responsibility determination in conformance with the CHCC Procurement Regulations, Section 140-80.1-245.

CHCC will enter a contract with the successful vendor pursuant to the terms of the standard government independent contract. Additional terms and conditions will be attached as exhibits to the standard independent contract.

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**NOTE: FAILURE TO SIGN THIS BID SUBMISSION WILL RESULT IN ITS REJECTION.**

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Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**Commonwealth Healthcare Corporation**  
Commonwealth of the Northern Mariana Islands  
1178 Hinemlu St. Garapan, Saipan, MP 96950



**PROCUREMENT OF VEHICLES**  
**ITB25/CHCC-PHS MICAH-005**

**VEHICLE DESCRIPTION: SIX (6) MID-SIZE SPORT UTILITY VEHICLE FOR CHCC-PUBLIC HEALTH SERVICES MICAH PROGRAMS.**

**A. MECHANICAL PERFORMANCE**

- V6 Engine
- All Wheel Drive (AWD)
- Gas – unleaded
- Automatic Transmission
- Power Steering
- Anti-lock brake system (ABS)
- Driver and Passenger airbags

**B. INTERIOR/EXTERIOR FEATURES**

- 5 Passenger minimum
- Air conditioning
- Integrated backup camera with project path
- Remote keyless entry system with lock, unlock, and panic functions
- Power windows
- Power outside mirrors
- Bluetooth connectivity
- USB media port
- AM FM Radio
- Genuine heavy duty rubber floor mats
- Foldable back seats
- Undercoat/Rustproof
- Spare tire with jack and lug wrench

**C. SAFETY**

- Safety sense including pre-collision system
- Lane departure alert and steering assist
- Safety glass windshield and windows

**D. WARRANTY**

- Powertrain – 60 months/60,000 miles
- Rust-Through – 60 months
- Manufacturer bumper to bumper warranty – 36 months/36,000 miles

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1178 Hinemilu<sup>1</sup> St. Garapan, Saipan, MP 96950

**E. OTHER FEATURES**

- New – 2025 model
- Registration and documentation fees must be included in the price
- Vendor must register the vehicle

**F. DELIVERY**

- Vehicle delivery must be between 30-90 calendar days after issuance of the Notice-to-Proceed

**G. PREFERRED**

- Dark Interior
- White or Silver Color
- Seats- Spill proof/easy to clean fabric