



**PROCUREMENT AND SUPPLY  
COMMONWEALTH HEALTHCARE CORPORATION  
REQUEST FOR PROPOSAL (RFP)**

**PROCUREMENT OF MOBILE DIGITAL X-RAY SYSTEM  
(Outright Purchase, Shipping, Delivery, Installation, Training, and Commissioning)  
for CHC Hospital / Radiology Department**

**RFP24-CHCC/ CAS-022**

**SUBMISSION DEADLINE: AUGUST 2<sup>nd</sup>, 2024    TIME: 10:00AM (CHST)**

INTERESTED PARTIES CAN DOWNLOAD THIS REQUEST FOR PROPOSAL FROM THE CHCC WEBSITE [WWW.CHCC.HEALTH]. ONCE AT THE SITE, NAVIGATE TO **REQUEST FOR PROPOSALS** TAB ON THE LEFT NAVIGATION BAR. CLICK ON THE URL FOR THIS RFP. YOU WILL BE REQUIRED TO ENTER DATA TO ALLOW US TO TRACK ALL REQUESTS FOR THIS OPPORTUNITY.

THE CHCC RESERVES THE RIGHT TO REJECT ANY AND ALL PROPOSAL AND TO WAIVE ANY IMPERFECTIONS IN ANY PROPOSAL, IF TO DO SO SHALL BE IN THE INTEREST OF THE CHCC. ALL PROPOSALS SHALL BECOME THE EXCLUSIVE PROPERTY OF THE COMMONWEALTH HEALTHCARE CORPORATION.

/S/ ESTHER L. MUNA  
CHCC CHIEF EXECUTIVE OFFICER

/S/ CORA P. ADA  
DIRECTOR OF PROCUREMENT & SUPPLY



# Commonwealth Healthcare Corporation

Commonwealth of the Northern Mariana Islands  
1178 Hinemlu' St. Garapan, Saipan, MP 96950



## REQUEST FOR PROPOSAL

### **PROCUREMENT OF MOBILE DIGITAL X-RAY SYSTEM (Outright Purchase, Shipping, Delivery, Installation, Training, and Commissioning) for CHC Hospital / Radiology Department**

#### RFP24-CHCC/ CAS-022

#### **I. PURPOSE OF PROPOSAL:**

The Radiology Department at Commonwealth Healthcare Corporation (CHCC) is soliciting bids from qualified vendors that are interested in providing a 2<sup>nd</sup> Mobile Digital X-Ray System unit. This RFP package contains the necessary information and guidelines for interested vendors to develop and submit proposals.

#### **II. BACKGROUND AND OVERVIEW OF CHCC:**

The Commonwealth Healthcare Corporation (CHCC) oversees the Commonwealth Health Center (CHC) which is an 86 bed, Medicare certified hospital located on the island of Saipan, Commonwealth of the Northern Mariana Islands (CNMI). The two-level hospital opened in 1986. The hospital's scope of services includes an Emergency Department, Laboratory, Pharmacy, Radiology, Obstetrics, Neonatal Intensive Care Unit, ICU, Surgery, Pediatrics, Dialysis unit, Oncology Center, and various outpatient clinics.

#### **III. NATURE OF WORK**

During the period of the agreement, the prospective contractor is expected to work with CHCC staff at the identified location as specific in Section III of this RFP. The prospective contractor is expected to deliver the goods and services in an efficient, trustworthy and professional manner.

The prospective contractor must have experience to qualify for the award of the contract, the vendor must be able to show proof that it has the manpower, equipment, and financial resources to complete the scope of work as specified in Section V of this RFP.

#### **IV. LOCATION:**

The property is located in Saipan at 1178 Hinemlu' St. Garapan.

## V. SCOPE OF WORK

In order to ensure compatibility of CHCC's Medical Equipment, the same brand of Unit will be procured. The 1<sup>st</sup> Mobile Digital X-ray System Unit was procured during the COVID-19 Emergency Response in Year 2020.

### Outright Purchase of 2<sup>nd</sup> Mobile Digital X-Ray System Unit:

1. Supply new Mobile Digital X-Ray System
2. Shipping of new Mobile Digital X-Ray System
3. Installation of new Mobile Digital X-Ray System
4. Training of end-users on the new Mobile Digital X-Ray System
5. Testing of the new Mobile Digital X-Ray System
6. Commissioning of the new Mobile Digital X-Ray System

### DETAILED SPECIFICATIONS:

#### SUPPLY, SHIPPING, INSTALLATION, TRAINING, TESTING AND COMMISSIONING OF A NEW:

- 1) CARESTREAM DRX Revolution Mobile X-Ray System (or equivalent) for the CHCC Radiology Department.
- 2) 110-volt Power (US)
- 3) 30 kW Xray Tube
- 4) Revolution Cart with Retractable Column
- 5) EVP Image Processing
- 6) Dual Monitor Direct View Interface
- 7) On-Board Battery Charging
- 8) Smooth Multi-Speed Drive
- 9) DICOM Worklist Management Software
- 10) ICU Software Package
- 11) Pediatric Software Package with Pediatric Filter
- 12) Detector with 3 batteries and 1 charging unit
- 13) DRX Plus 3543C Detector (35x43 Detector Battery & Charging unit)
- 14) DRX 2530C Detector (25x30 Battery & Charging Unit) small format for Pediatric imaging solutions.



## VI. INFORMATION AND FORMAT REQUIRED IN THE PROPOSAL

All bids submitted by the prospective vendor must contain the following:

1. Brief history and description of the company (including the date the company was founded and date of operation in the CNMI if applicable)
2. Statement of company's capabilities and experience
3. Provide a minimum of three (3) references (arrange references from most recent project)
4. The name of authorized personnel to negotiate the bid and contract (should also be the contact person)
5. Provide a copy of a CNMI Business License (if applicable) and/or W-9 Form.
6. Proof of Insurance coverage for the contractor and property liability insurance of at least \$1,000,000.00.
7. Other information that may be helpful to the evaluation team.

## VII. GENERAL AND ADMINISTRATIVE INFORMATION:

### a. Posting of Proposal

Interested parties can download this Request for Proposal (RFP) from the CHCC Website [www.chcc.health]. Once at the site, navigate to the RFP tab on the left navigation bar. Click on the URL for this **RFP23-CHCC/CAS-022**. You will be required to enter the date to allow us to track all requests for this opportunity.

### b. General Provision

Until the selection process is completed, the content of the bid will be held in strictest confidence and no details of any bid will be discussed outside the Evaluation Team created by the Corporation. This RFP does not constitute an offer and does not obligate the Corporation in any way. The Corporation reserves the right to reject any or all bids for any reason and waive any defect in said bids, negotiate with any qualified offers, or cancel in part or its entirety this RFP, if it is in the best interest of the Corporation.

CHCC will enter a contract with the successful vendor pursuant to the terms of the standard government independent contract. Additional terms and conditions will be attached as exhibits to the standard independent contract.

### c. Place, Date, and Time of Submission

Proposers shall submit proposals and all supporting documents to **Corazon P. Ada, Director, CHCC Division of Procurement and Supply, at [procurement@chcc.health](mailto:procurement@chcc.health) no later than: 1000hrs (10am) Chamorro Standard Time on August 2<sup>nd</sup>, 2024.**

#### **Please note submission instructions:**

- All submissions must include the **RFP24-CHCC/CAS-022** and Project Title in the email subject.
- All documents must be submitted in Adobe PDF Format.

- All pages of your proposal must include the RFP/ITB # and Project Title in the header, plus page number in the footer.

Proposers may opt to submit out (4) hard copies in addition to the original proposal (5 in total) to the CHCC Division of Procurement and Supply, CHCC Main Office, Saipan.

Failure to follow the instructions regarding the submission of RFP/ITB responses may result in the CHCC's choice to disqualify such proposals.

**d. Cost of Preparation**

All costs incurred by the vendor in preparing a response to this RFP and subsequent inquiries shall be borne by the vendor. All bids and accompanying documentation will become the property of CHCC and will not be returned. The Commonwealth Healthcare Corporation reserves the right to reject any or all bids for any reason and to waive any defects in said bid, if in its sole opinion, to do so would be in the best interest of CHCC.

**e. Questions & Inquiries:**

All questions or requests for clarification must be made in writing through email until close of business **July 29<sup>th</sup>, 2024**. No oral comment, response, answer, or direction from other CHCC Personnel is binding unless also furnished in writing to all prospective bidders.

All emails must contain the RFP # and Project Title in the email subject.

Email all inquiries to:

Jesse M. Tudela, EdD  
Chief of Ancillary Services  
Email: [jesse.tudela@chcc.health](mailto:jesse.tudela@chcc.health)  
Tel: 670-234-8950 ext. 3101 Fax: 670-234-8930  
Or

Cora P. Ada  
Procurement Director  
Email: [Cora.ada@chcc.health](mailto:Cora.ada@chcc.health)  
Tel. 670-234-8950 ext. 3561

## **VIII. EVALUATION CRITERIA**

After the evaluation process, CHCC plans to make an award to the vendor whose proposal is most advantageous to the Corporation considering the evaluation factors set forth below:

### **a. Technical criteria**

- i. 20% Qualifications and Experience
- ii. 20% Suitability and Acceptability of Equipment/Medical Device
- iii. 20% Warranty Terms and Conditions
- iii. 40% Cost Proposal


Total = 100%

### **b. Cost Criteria**

Price is also a factor for consideration and price will be evaluated in comparison with the overall merit of the proposals. Technical merit is more important than price and the Corporation reserves the right to award the contract other than the lowest priced proposal. As proposals become more equal in technical merit, the importance of price will increase.

**IX. SELECTION PROCESS**

Proposals submitted will be evaluated and selection will be made based on the evaluation criteria mentioned in Section VIII. Upon selection, the successful Contractor will be advised to negotiate their fees with CHCC. Should the negotiation fail to result in an agreement, CHCC reserves the right to cancel the negotiation and select the next Contractor, which in CHCC's opinion, is the most qualified proposer and based upon the Evaluation Results. If the contract is not agreed to with any of the responsible Contractors, the RFP will be cancelled and re-advertised pursuant to §140-80.1-210 Competitive Sealed Proposals.

Approved By:  Date: 07/18/24  
Esther L. Muna, PhD, FACHE, MHA  
Chief Executive Officer

Approved By:  Date: 7/18/24  
Cora Ada  
Director of Procurement & Supply