



**PROCUREMENT AND SUPPLY
COMMONWEALTH HEALTHCARE CORPORATION
INVITATION TO BID (ITB)**

**ITB24-CHCC/WIC-020
CNMI WIC PROGRAM**

SUBMISSION DEADLINE: AUGUST 3, 2024 TIME: 10:00AM (CHST)

“PROCUREMENT OF VEHICLE”

INTERESTED PARTIES CAN DOWNLOAD THIS INVITATION TO BID FROM THE CHCC WEBSITE [WWW.CHCC.HEALTH]. ONCE AT THE SITE, NAVIGATE TO **REQUEST FOR PROPOSALS** TAB ON THE LEFT NAVIGATION BAR. CLICK ON THE URL FOR THIS RFP. YOU WILL BE REQUIRED TO ENTER DATA TO ALLOW US TO TRACK ALL REQUESTS FOR THIS OPPORTUNITY.

THE CHCC RESERVES THE RIGHT TO REJECT ANY AND ALL PROPOSAL AND TO WAIVE ANY IMPERFECTIONS IN ANY PROPOSAL, IF TO DO SO SHALL BE IN THE INTEREST OF THE CHCC. ALL PROPOSALS SHALL BECOME THE EXCLUSIVE PROPERTY OF THE COMMONWEALTH HEALTHCARE CORPORATION.

/S/ ESTHER L. MUNA
CHCC CHIEF EXECUTIVE OFFICER

/S/ CORA P. ADA
DIRECTOR OF PROCUREMENT & SUPPLY

INVITATION TO BID

NOTICE TO BIDDER: Failure to Provide Company Name, Address, Phone & Fax Numbers and Email Address on this INVITATION TO BIDFORM may result in **bid rejection**.

Company Name: INVITATION TO BID #: ITB24-CHCC/WIC-020

Address: BID MUST BE IN OUR OFFICE BY:

Phone # : AUGUST 3, 2024 at 10:00AM CHST

Fax # :

Email Address:

SPECIAL NOTICE TOP BIDDER:

ADDRESS ALL CORRESPONDENCE TO:

EACH ITEM MUST BE PRICED SEPARATELY FROM OTHERS. THIS REQUEST DOES NOT COMMIT THE COMMONWEALTH HEALTHCARE CORPORATION IN ANYWAY TO PAY ANY COSTS INCURRED IN THE PREPARATION OR THE SUBMISSION OF THIS SUPPLIES AND SERVICES

COMMONWEALTH HEALTHCARE CORP.
PROCUREMENT & SUPPLY
P.O. BOX 500409, SAIPAN MP 96950
ATTN: DIRECTOR OF PROCUREMENT
PHONE # 670-234-8950 EXT 3561
EMAIL ADD: CORA.ADA@CHCC.HEALTH

SUPPLIES OR SERVICES	QTY.	U/M	UNITE PRICE	TOTAL AMOUNT
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Duration of Contract: The term shall be for one year.

SPECIFICATIONS: PROCURMENT OF VEHICLE

1-Unit Mid Size Sport Utility Vehicle for CNMI WIC Program

Please email your proposal or submit hard copies to Ms. Corazon P. Ada, Director, CHCC Division of Procurement and Supply, at procurement@chcc.health or physically at CHCC Main 1178 Hinemlu, Saipan no later than August 3rd, 2024 at 10:00 AM CHAMORRO STANDARD TIME.

Proposers may opt to submit out (4) hard copies in addition to the original proposal (5 in total) to the CHCC Division of Procurement and Supply, Main Office Garapan Saipan.

Please note submission instructions:

- All submissions must include the RFP/ ITB# and Project Title in the email subject.
- All documents must be submitted in Adobe PDF Format.
- All pages of your proposal must include the RFP/ ITB# and Project Title in the header, plus page number in the footer.

Failure to follow the instructions regarding the submission of RFP Responses may result in the CHCC's choice to disqualify such proposals.

General Provisions

Bids will be publicly opened and read at the Procurement Main Office located at the Administrative Bldg., 1178 Hinemlu St, Garapan, Saipan at 10:00AM CHST, August 3rd, 2024.

Until the selection process is completed, the content of the bid will be held in strictest confidence and no details of any bid will be discussed outside the Evaluation Team created by the Corporation. This ITB does not constitute an offer and does not obligate the Corporation in any way. The Corporation reserves the right to reject any or all bids for any reason and waive any defect in said bids, negotiate with any qualified offers, or cancel in part or its entirety this ITB, if it is in the best interest of the Corporation.

Award shall be made to the lowest responsive bid by responsible bidder whose bid fully meets the requirements of the Invitation to Bids. Prior to award of contract, the successful bidder will be subjected to a responsibility determination in conformance with the CHCC Procurement Regulations, Section 140-80.1-245.

CHCC will enter a contract with the successful vendor pursuant to the terms of the standard government independent contract. Additional terms and conditions will be attached as exhibits to the standard independent contract.

NOTE: FAILURE TO SIGN THIS BID SUBMISSION WILL RESULT IN ITS REJECTION.

Signature: _____ Date: _____



**COMMONWEALTH HEALTHCARE CORPORATION
DETAILED SPECIFICATIONS OF VEHICLE**



**PROCUREMENT OF VEHICLE
ITB -CHCC/WIC PROGRAM**

VEHICLE DESCRIPTION: ONE (1) MID-SIZE SPORT UTILITY VEHICLE FOR CNMI WIC PROGRAM.

A. Mechanical Performance

- V6 Engine
- All Wheel Drive (AWD)
- Gas – unleaded
- Automatic Transmission
- Power Steering
- Anti-lock brake system (ABS)
- Driver and Passenger airbags

B. Interior /Exterior Features

- 5 passenger minimum
- Air conditioning
- Integrated backup camera with project path
- Remote, keyless entry system with lock, unlock, and panic functions
- Power windows
- Power outside mirrors
- Bluetooth Connectivity
- USB media port
- AM FM Radio
- Genuine heavy duty rubber floor mats
- Foldable back seats
- Undercoat /Rustproof
- Spare tire with jack and lug wrench

C. Safety

- Safety sense including pre-collision system
- Lane departure alert and steering assist
- Safety glass windshield and windows

D. Warranty

- Powertrain – 60 months/60,000 miles
- Rust-Through – 60 months
- Manufacturer bumper to bumper warranty – 36 months/36,000 miles

E. Other Features

- New – 2025 model
- Registration and documentation fees must be included in the price
- Vendor must register the vehicle.

F. Delivery

- Vehicle delivery must be between 30-90 calendar days after issuance of the Notice-To-Proceed

G. Preferred

- Dark Interior
- White or Silver Color
- Seats- spill proof/easy to clean fabric