



PROCUREMENT AND SUPPLY COMMONWEALTH HEALTHCARE CORPORATION REQUEST FOR PROPOSAL (RFP) RFP22-CHCC/THC-020A

"ADDENDUM"

RE-ANNOUNCEMENT/MODIFICATIN OF MANDATORY SITE ASSESSMENT

SUBMISSION DEADLINE: SEPT. 26TH, 2022 TIME: 10:00AM (CHST)

"DESIGN SERVICES FOR TINIAN HEALTH CENTER (THC) GENERATOR REPLACEMENT"

INTERESTED PARTIES CAN DOWNLOAD THIS REQUEST FOR PROPOSAL FROM THE CHCC WEBSITE [WWW.CHCC.HEALTH]. ONCE AT THE SITE, NAVIGATE TO **REQUEST FOR PROPOSALS** TAB ON THE LEFT NAVIGATION BAR. CLICK ON THE URL FOR THIS RFP. YOU WILL BE REQUIRED TO ENTER DATA TO ALLOW US TO TRACK ALL REQUESTS FOR THIS OPPORTUNITY.

THE CHCC RESERVES THE RIGHT TO REJECT ANY AND ALL PROPOSAL AND TO WAIVE ANY IMPERFECTIONS IN ANY PROPOSAL, IF TO DO SO SHALL BE IN THE INTEREST OF THE CHCC. ALL PROPOSALS SHALL BECOME THE EXCLUSIVE PROPERTY OF THE COMMONWEALTH HEALTHCARE CORPORATION.

<u>/S/ ESTHER L. MUNA</u> CHCC CHIEF EXECUTIVE OFFICER /S/ CORA P. ADA
DIRECTOR OF PROCUREMENT & SUPPLY



COMMONWEALTH HEALTHCARE CORPORATION

Commonwealth of the Northern Mariana Islands 1178 Hinemlu St. Garapan, Saipan MP 96950



REQUEST FOR PROPOSAL (RFP)

"ADDENDUM"

Re-announcement and Modification of Mandatory Site Assessment" Design Services for Tinian Health Center (THC) Generator Replacement

RFP22-CHCC/THC-020A

I. INTRODUCTION

The Commonwealth Healthcare Corporation (CHCC) is soliciting experienced Architectural and Engineering (A&E) Firms to provide design services and bid documents for the Tinian Health Center Generator Replacement. The THC is located on the island of Tinian. The design will require a facility-wide power load study and architectural design of the existing generator room to accommodate the proposed generator.

II. NATURE OF WORK

During the period of the agreement, the prospective contractor is expected to work with the CHCC Staff at the identified location as Specified in Section III of this RFQ. The prospective contractor is expected to deliver the services in an efficient, trustworthy and professional manner.

The prospective contractor must have experience with similar projects to qualify for the award of the contract and must be able to show proof that it has the manpower, equipment and financial resources to complete the Scope of Work as specified in Section IV of this RFQ.

III. LOCATION OF WORK

Commonwealth Healthcare Corporation Tinian Health Center Tinian, CNMI

IV. STATEMENT OF WORK (SOW)

The Commonwealth Healthcare Center (CHCC) intends to upgrade and replace the Tinian Health Center generator and the generator room. This portion of the project is for design services, load study, environmental studies and bid documents only.

The Commonwealth Healthcare Corporation is requesting proposals from qualified engineering consultants and contractors for the replacement of the Tinian Health Center's (THC) 100 KVA generator, automatic transfer switch panel (ATS), concrete pad, associated electrical connections

and expansion of the existing generator room. The contractor shall design and provide plans/specifications for a complete and operational generator assembly and renovated generator room. All designs components shall comply with the NFPA 70 (*National Electrical Code*) and other applicable NFPA standards (e.g., NFPA 110) and all applicable Federal and Local laws and codes and regulations.

The design will include all disciplines of engineering to ensure full compliance with the most recent editions of the Facility Guidelines Institute, NEC, IBC, ANSI, ASHRAE and ASHE standards. The design must also comply with the federal and local laws and codes, federal and local regulations, the American Disability Act (ADA), engineering standards and best management practices. The design must also comply with all CMMS standards. The design must be approved and sealed (stamped) by a registered architect/engineer licensed to practice in the CNMI. The engineering disciplines include but are not limited to geotechnical, civil, structural, mechanical, and electrical. The design shall be reviewed at 30% stage and 70% stage and final stage to the satisfaction of the CHCC.

1. Project Management shall include but not limited to:

- a. Project initiation
- b. Setup
- c. Kick-off meeting, management and update of project schedule
- d. Development and maintenance of the project's quality control procedures
- e. Internal design coordination meetings
- f. Sub-consultant agreements/contracts and sub-consultant management
- g. Design review meetings with CHCC and CNMI HMGP
- h. Project coordination meetings with the consultant and CHCC and CNMI HMGP
- i. Coordination meetings with permitting agencies
- j. Coordination meetings utility providers
- k. Project accounting, invoicing, file management
- 1. General project management
- m. Coordinate the development of the Preliminary and Final Design
- n. Development of a SOW for Phase II of the Project
- o. Prepare and submit documents required by FEMA (FEMA submittals)
- p. Coordinate, schedule and facilitate the Bi-weekly Progress Meeting
- q. Review Plans and Drawings and ensure plans/drawings are approved and sealed (stamped) by a Professional Engineer (PE)

Generator Room Changes

The contractor shall determine the renovations/expansion needed for the existing generator room at THC. CHCC staff will review these proposed changes at the 30% Design Submittal and work cooperatively with the contractor to develop the best option for the THC.

- a. Development of the preliminary design will be developed to the level needed for the FEMA HMGP team review/analysis and approval. <u>The Contractor will be</u> responsible for all work required. This includes but not limited to:
- b. Confirm the initial assessment including:
 - Method of calculation and determination of the appropriately sized generator, and narrative report and justification for a larger generator capacity;
 - 2) new foot print for the generator;
 - 3) Structural design and expansion plan and drawings;
 - 4) fuel tank: and
 - 5) ATS and new electrical conduits and/or electrical conflicts
- c. Generator and electrical control panel (including switch gear and automatic transfer switch and assessment report;
- d. Generator building assessment report and expansion plans and drawings;
- e. Design narrative;
- f. Plans and drawings (accepted structural engineering practices);
- g. Cost analysis (performed by experienced qualified person)

The assessment of the generator and all electrical components, including ATS and development of the preliminary design for the electrical aspects shall be performed by an experienced professional electrical engineer (PE).

Contractor shall be responsible for ensuring all works required in the preliminary design process are complete and in accordance with sound engineering practices.

NOTE: Concrete slab shall meet equipment manufacturer's recommendation and structural design of the professional engineer.

Electrical Load Study

The Contractor shall conduct an electrical load study to determine the power demand for the THC. Once completed the new generator shall be sized for that load plus 30% increase to plan for future expansion and provide additional power for community use during emergency situations.

(See Exhibit I for Floor Plan and Site Plan of Existing Tinian Health Center)

Environmental Review and Documentation

The Contractor shall be responsible for all coordination and management of all tasks necessary for performing the environmental study (including consultant support), development of reports that meet/comply with all FEMA Hazardous Mitigation Grant Program (HMGP) requirements.

- a. The Contractor will work with FEMA, THC, CNMI HMGP, and relevant CNMI permitting agencies to supply supporting environmental documents for the EHP process, including coordinate and participate on site visit(s) to show FEMA EHP team.
- b. The Contractor will perform, coordinate and provide supplemental work on anticipated biological resources assessment, and provision of maps for use by FEMA in the EHP process.
- c. Ensure that the biological resources assessment cover the project work areas (site).
- Schedule, coordinate and facilitate project review meetings with the HMGP office and CHCC Team, and work with FEMA, if applicable
- r. Develop environmental/geotechnical report, as applicable
- s. Coordinate the site survey

Project Requirements

The scope of work for this project consists of the design and bid documents for the Tinian Health Center Generator Replacement. The below requirements shall be considered in the design and any other requirements that are needed to meet regulations or codes shall also be considered even if not specifically listed below:

- The design shall address the storm water runoff from the existing and new roof area and any existing drainage structures and pipes in the construction area, if applicable.
- Environmental and construction permits shall be prepared by the designer.
- Structural assessment of the existing building and development of engineering design, plans and drawings to accommodate the new proposed generator and electrical components/accessories space requirement, including maintenance space and parts storage.
- Provide a Single- Line Diagram to show new generator tie-in details that identifies the name, location, and rating of all switchgears, transformers and generator control panel components to be replaced. Include all demand factors, switch and panel schedules, wiring identification codes, drawing legends, etc. on the documents.
- Provide short circuit study and selective coordination study of over-current protection devices.
- Provide details on the drawings of any special assembly, electrical tie in requirements, or any other governing or limiting factor of the manufacturer's system component. The drawings shall be prepared with sufficient flexibility to accommodate variations among the equipment manufacturers approved by the HMGP Office.
- The Consultant shall include in their design an emergency lighting system within the generator and switchgear areas, as needed.
- Shall include determination of construction schedule coordination requirements with the local Electrical Utility Company and representatives of the THC facility. Identify the

- need for a temporary emergency generator during the anticipated emergency power shutdown duration and include the information in the design documents for reference.
- Shall develop and include a proposed sequenced phased construction schedule that identifies how the new generators, ATS and generator control panel components and other related items are to be installed without jeopardizing the security of the facility and minimize the required downtime and switchover periods. The schedule shall consider all long lead time items to ensure they will be on site and available for installation when required. Premium time and temporary emergency backup power shall be provided if required. The final approved schedule shall be included in Division 1 of the specification for Contractor reference during bidding.
- The design documents shall include requirements for detailed test requirements of the new generators and systems. The Contractor and equipment manufacturer shall be in attendance (where required by manufacturer) when a certified testing lab performs operational tests of the completed installation to certify their proper operation. All test results shall be bound in a booklet and three (3) copies presented to the HMGP Office and CHCC Facility Management Office for record. Provisions to require that all electrical connections made in this project be tested upon completion of the work by the installer. This must be included in the project documentation.
- A critical spare parts list shall be prepared for all appropriate items and purchased as part
 of this project. The Consultant shall include provisions for the manufacturer/vendor of
 the equipment to provide critical spare and maintenance parts as part of this project. All
 of the critical parts shall be reviewed and approved by the Client Agencies (HMGP
 Office and CHCC Facility Management). NOTE: This should only be required if funding
 is adequate for this purpose.
- Address the fire protection requirements during any demolition and installation of
 equipment and systems. Language shall be included in the design documents that states
 any acetylene, welding, brazing, and soldering equipment, or other potential source of
 fire ignition cannot be used on the construction site until a fire watch program has been
 submitted by the Contractor and approved by the Consultant and Project Team members.
 The Client Agencies (CHCC/THC) will not perform the required fire watch.
- The plan shall include provisions for training of CHCC technicians by an authorized service representative(s) in the operation and maintenance of the new equipment and systems installed, including step-by-step troubleshooting with required test equipment. The representative shall be familiar with the installed items and have a minimum of 3 years of training experience. Three (3) copies of the operation and maintenance manuals shall be prepared and presented to the CHCC Facility Management for reference.

V. DESIGN REQUIREMENT REVIEW

The contractor shall prepare documents as outline below for review by CHCC and FEMA HMGP.

- A. Preliminary Design (30% Submittals) for entire project:
 - 3 copies/set, 60 calendar days after issuance of Notice to Proceed.
- 1. Civil/Site Plans: to include the proposed grading and drainage, all demolition and replacement.

- 2. Architectural Plans: to include floor plans, window and door schedules, and major equipment placement. Elevation views from all directions.
- 3. Electrical/Mechanical/Plumbing: to include locations of all items, proposed equipment schedules and design calculations.
- 4. Proposed specifications to include the name of the manufacturer, the product name, model number, or other identification as appropriate to identify the product to be used for the construction.
- 5. Facility-Wide electrical load study to determine existing and future electrical loads. Once the electrical study is completed, CHCC will determine what design needs are required for this project and future projects. The electrical study needs to be completed during the 30% Design Phase to ensure electrical decisions can be made for the rest of project.
- B. Preliminary Design (70% Submittals) for entire project:
 - 3 copies/set, 60 calendar days after approval of 30%.
- 1. In addition to the plans, the contractor shall submit product cut sheets, specifications, construction cost estimates and construction schedule.
- 2. All drawings shall be stamped by the appropriate discipline (architect, civil, structural, etc.)
- 3. All drawings must be accompanied by engineering calculations to include all engineering disciplines.
- C. Final Design (100% Submittals) for entire project:
 - Original drawing 2 sets (24"x 36"), 3copies/set (half size), 1 digital AutoCAD file (AutoCAD 2016 or latest) and 1 digital PDF file. 60 calendar days after approval of 70%.
- 1. Final Construction Drawings;
- 2. Final Construction Specifications/Special Contract Requirements;
- 3. Final Construction Contract/Bid Documents:
- 4. Final Construction Cost Estimate; and
- 5. Anticipated Construction Schedule.
- 6. The contractor will provide an AutoCAD file(s) for CHCC to use for as-built production during the construction.

VI. INFORMATION AND FORMAT REQUIRED IN THE PROPOSAL

Proposals must include all items listed below; incomplete proposals may not be considered:

 Existing CNMI Board of Professional Licensing Certificate of Authorization to practice as Engineer or Architect for all individual personnel who will be part of the design development.

- Resumes of individual personnel who will be performing Construction and Project Management.
- 3. Firm(s) current workload and availability to commit to CHCC assignments.
- 4. Brief history and description of the Company Profile and Qualifications
- 5. Statement of Company's capabilities and experience, management and number of employees in the last three (3) years.
- 6. Financial Statement/Credit Line (FINANCIAL CAPACITY)
- Overall Service Plan and approach to the project, including estimated timeline for the completion and itemized furnishing costs.
- 8. Proposed Fee for the scope of work (refer to Section IV) and payment plan
- 9. Name of authorized personnel to negotiate the proposal
- 10. Copy of valid CNMI Business License
- 11. DUNS Numbers
- 12. Enclosed HUD forms (to be provided by the winning vendor)
- 13. Proof of Insurance Coverage:

Coverage required by Design Team: During the Term of this Agreement, the Design Team shall, at its sole cost and expense, procure and maintain such policies of commercial general liability, auto liability, builder's risk, excess liability, professional liability, valuable papers, transit coverage and workers compensation/employers liability insurance with policy limits satisfactory to CHCC as set forth to insure Consultant and Consultant's employees against liability for damages directly or indirectly related to the performance or non-performance of any provision of Products or Services provided hereunder, and the use of any CHCC property and facilities provided by CHCC in connection with this Agreement for Products or Services provided off of the Project Site or on the Project Site. CHCC shall be designated an additional insured on commercial general liability, auto liability and excess policies to the full extent provided by CNMI Law. Proof of such coverage shall be provided by Contractor to CHCC. Contractor shall be required to provide the coverages even if construction of the Project has been completed.

Insurance Requirements

Prior to entrance on any CHCC project site and prior to performing any work under this Agreement, Contractor shall obtain the insurance set out in this Schedule from a company or companies acceptable to CHCC as follows:

<u>Workers' Compensation Insurance</u>. Contractor shall provide, at its sole cost and expense, Workers' Compensation Insurance to cover full liability under the Workers' Compensation Laws of the CNMI at the statutory limits required by said jurisdiction's laws.

<u>Employer's Liability Insurance</u>. Contractor shall provide, at its sole cost and expense Employer's Liability Insurance with the following minimum limits of liability:

\$1,000,000 Bodily Injury by Accident/Each Accident \$1,000,000 Bodily Injury by Disease/ Each Employee \$1,000,000 Bodily Injury by Disease/ Policy Limit Commercial General Liability Insurance. Contractor shall provide, at its sole cost and expense Commercial General Liability Insurance, on an "occurrence basis", including insurance for premises and operations, independent contractors, products/completed operations, and contractual liability. This Agreement is an insured contract under the Commercial General Liability Policy. Such Commercial General Liability Insurance must afford coverage for explosion, collapse and underground hazards. The insurance required by this Section shall be in limits not less than the following:

\$1,000,000	General Aggregate
\$1,000,000	Products and Completed Operations Aggregate
\$ 500,000	Personal & Advertising Injury
\$1,000,000	Each Occurrence
\$ 100,000	Fire Damage (Any one fire)
\$ 5,000	Medical Expense (Any one person)

<u>Automobile Liability Insurance</u>. Contractor shall provide, at its own expense, Automobile Liability Insurance for claims arising from the ownership, maintenance, or use of a motor vehicle at, upon, or away from the Project Site. The insurance shall cover all owned, non-owned, and hired automobiles used in connection with the Work, with the following minimum limits of liability:

\$1,000,000 Combined Single Limit Bodily Injury and Property Damage per Occurrence.

Said certificate shall state that the policy required has been endorsed to name CHCC as an Additional Insured.

Certificates of Insurance.

- (a) Upon execution of the Agreement and before entrance onto the Project Site, Contractor shall provide to CHCC a Certificate of Insurance setting out coverages and limits. Contractor shall give CHCC not less than sixty (30) days prior written notice in the event of cancellation or non-renewal.
- (b) To the fullest extent permitted by law, Contractor waives all rights against the CHCC and their agents, officers, directors, and employees, for subrogation and the recovery of damages to the extent these damages are covered by insurance.
- (c) All required insurance shall be maintained without interruption from the date of commencement of the work under the Agreement throughout the entire period this Agreement is in effect. Contractor will provide CHCC with a Certificate of Insurance setting out the coverages described herein, limits and amendments to the certificate necessitated by changes to the work to be performed under the Agreement until the date of final payment.
- (d) All insurance policies shall be primary and non-contributing with, and not in excess of, any other insurance available to CHCC.
- (f) Evidence of such insurance shall be furnished to the CHCC within 10 days after the date of release of NTP.

SUBCONTRACTORS' INSURANCE

All subcontractors are required to have General Liability, Workers' Compensation and Auto Liability with adequate limits based on the scope of their work. Design/Builder shall be held responsible for any modification in these insurance requirements as they apply to Subcontractors. Design/Builder shall maintain Certificates of Insurance from all Subcontractors attaching endorsements enumerating, among other things, the waivers in favor of, and insured status of, the Indemnitee, as required herein, and make such Certificates available to CHCC upon request. The term "Subcontractor(s)" applies to subcontractors of any tier.

VII. GENERAL AND ADMINISTATIVE INFORMATION

a. Posting of Proposal

Interested parties can download this Request for Proposal (RFP) from the CHCC Website [www.chcc.health]. Once at the site, navigate to the RFP tab on the left navigation bar. Click on the URL for this **RFP22-CHCC/TINIAN-020A Generator Replacement**. You will be required to enter the date to allow us to track all requests for this opportunity.

b. Project Site Assessment

The proponent will be responsible for scheduling and conducting a Project Site Assessment upon establishing a Contract with the CHCC for this project which may/will be necessary for the planning and design process. The procurement may/will be required to sign a Statement of confidentiality, marked as Exhibit II.

c. General Provision

Until the selection process is completed, the content of the proposal will be held in strictest confidence and no details of any proposal will be discussed outside the Evaluation Team created by the Corporation. This RFP does not constitute an offer and does not obligate the Corporation in any way. The Corporation reserves the right to reject any or all proposals for any reason and waive any defect in said proposals, negotiate with any qualified offers, or cancel in part or its entirety this RFP, if it is in the best interest of the Corporation.

CHCC will enter a contract with the successful vendor pursuant to the terms of the standard government independent contract. Additional terms and conditions will be attached as exhibits to the standard independent contract.

d. Place, Date, and Time of Submission

Proposers shall submit proposals and all supporting documents to Corazon P. Ada, Director, CHCC Division of Procurement and Supply, at cora.ada@chcc.health, no later than: 1000hrs (10am) Chamorro Standard Time on September 26, 2022.

Please note submission instructions:

- All submissions must include the <u>RFP22-CHCC/THC-020A</u> and Project Title in the email subject.
- All documents must be submitted in Adobe PDF Format.
- All pages of your proposal must include the RFP/ITB # and Project Title in the header, plus page number in the footer.

Proposers may opt to submit out (4) four hard copies in addition to the original proposal (5 in total) to the CHCC Division of Procurement and Supply, CHCC Main Office, Saipan.

Failure to follow the instructions regarding the submission of RFP/ITB responses may result in the CHCC's choice to disqualify such proposals.

e. Cost of Preparation

All costs incurred by the vendor in preparing a response to this RFP and subsequent inquiries shall be borne by the vendor. All proposals and accompanying documentation will become the property of CHCC and will not be returned. The Commonwealth Healthcare Corporation reserves the right to reject any or all bids for any reason and to waive any defects in said bid, if in its sole opinion, to do so would be in the best interest of CHCC.

(f) Signed Statement of Acknowledgement

Agreement to comply with the Davis Bacon Act of 1931, by providing bi-weekly payroll records to the Commonwealth Healthcare Corporation, which will be used as evidence of compliance and for audit purposes.

The Davis Bacon Act of 1931 is a United States Federal Law that establishes the requirement for paying the local prevailing wages on public works projects for laborers and mechanics. It applies to "contractors and subcontractors performing on federally funded or assisted contracts in excess of \$2,000 for the construction, alteration, or repair (including painting and decorating) of public buildings or public works.

(g) Bid Security:

Bid Security shall be required for construction contracts in excess of \$25000 or when the CHCC P&S Director determines it is in the interest of the Commonwealth. Bid security shall be on a bid bond, in cash, by certified check, cashier's check or other form acceptable to the government. A surety company shall hold the certificate of authority from the U.S. Secretary of the Treasury as an acceptable surety or other surety acceptable to the Attorney General.

Bid Security shall be an amount equal to at least 15% of the amount of the bid.

(h) Other information that may be helpful to the evaluation team.

CHCC reserves the right to request for additional information or documents that it may consider necessary and relevant to assist it in evaluating a proposal.

(i) Questions, Clarification, or Inquiries

All questions or requests for clarification must be made in writing through email until close of business **September 14, 2022.** No oral comment, response, answer, or direction from other CHCC Personnel is binding unless also furnished in writing to all prospective bidders by the CHCC's Procurement Director in the form of an amendment to the RFP.

Email all inquiries to:

Joaquin DL Guerrero Facility Manager P.O. Box 500409 Saipan MP 96950 jdlguerrero.chcc@gmail.com Tel. # 234-8950 ext. 2308

Rodney Cabarles THC Resident Director Tinian MP Saipan Tel. # 670-433-9233 Rodney.cabarles@chcc.health

Cora P. Ada
Procurement Director
P.O. Box 500409
Saipan MP 96950
Cora.ada@chcc.health
Tel. #234-8950 ext. 3561

(j) Assurances of our Contract Agreement

Contractor certifies compliance with CMS QSO-22-07 Guidance for the Interim Final Rule-Medicare and Medicaid Programs; Omnibus Covid-19 Healthcare Staff Vaccination. This rule establishes requirements regarding COVID-19 vaccine immunization of staff among Medicare-and Medicaid-certified Providers and Suppliers. Proposers MUST fill out the attached COVID-19 Compliance Form marked as Exhibit III.

VIII. EVALUATION CRITERIA

After the evaluation process, CHCC plans to make an award(s) to the vendor(s) whose proposal is most advantageous to the Corporation considering the evaluation factors set forth below

a. Technical criteria

- i. 30% Experience and Qualifications in similar or related projects
- ii. 25% Technical approach to meet deliverables and meet timelines of the project. Must be financially stable and must have adequate equipment and tools.
- iii. 25% Project Approach demonstrate understanding and ability to meet requirements
- iv. 20% Cost Proposal

b. Cost Criteria

Price is also a factor for consideration and price will be evaluated in comparison with the overall merit of the proposals. Technical merit is more important than price and the Corporation reserves the right to award the contract other than the lowest priced proposal. As proposals become more equal in technical merit, the importance of price will increase.

IX. SELECTION PROCESS

Proposals submitted will be evaluated and selection will be made based on the evaluation criteria mentioned in Section VII. Upon selection, the successful vendor will be advised to negotiate the contract with CHCC. Should the negotiation fail to result in an agreement, CHCC reserves the right to cancel the negotiation and select the next proposer, which in CHCC's opinion, is the most qualified proposer. If the contract is not agreed to with any of the responsible proposers, the RFP will be cancelled and re-advertised.

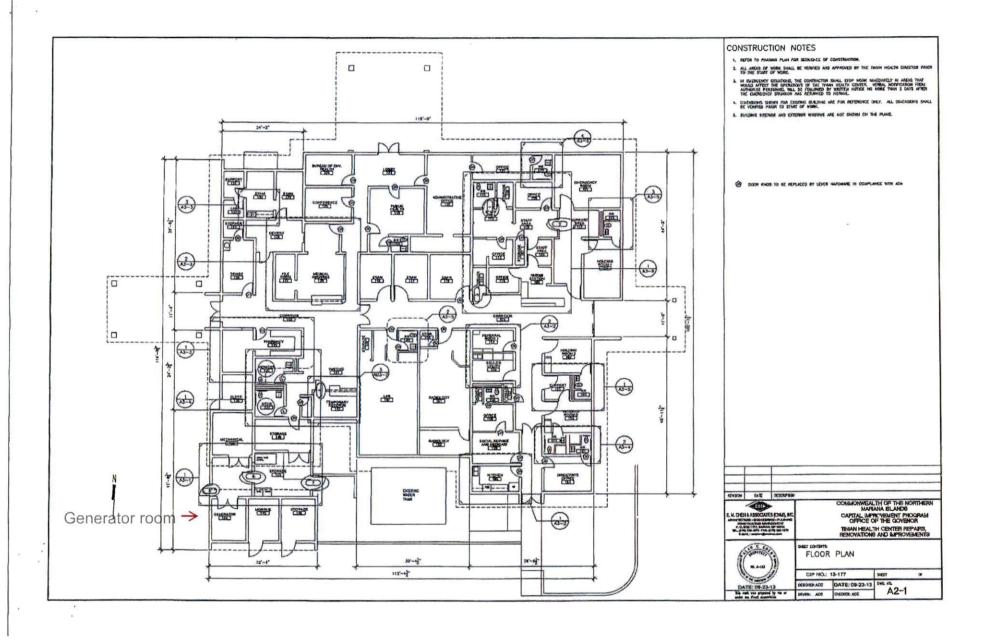
Approved By: Lothe L Muna Date: 08/23/22
Esther L. Muna, PhD, MHA, FACHIE

Chief Executive Officer

Approved By: _____ Date:

Director Procurement & Supply

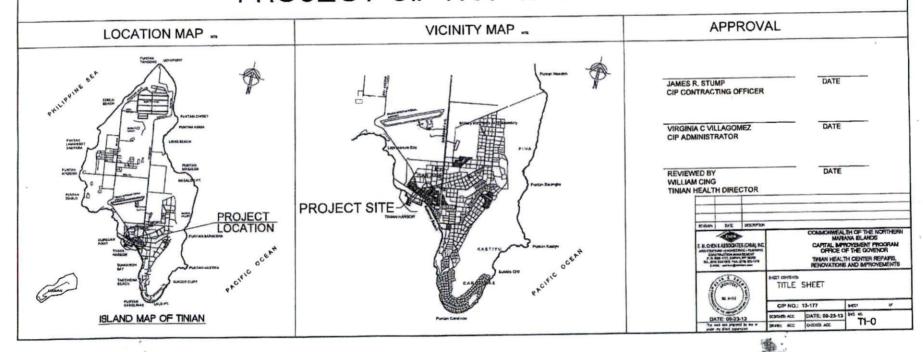
THC Facility Layout



THC Generator Replacement Project Site Location

COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS CAPITAL IMPROVEMENT PROGRAM — OFFICE OF THE GOVENOR

TINIAN HEALTH CENTER REPAIRS, RENOVATION AND IMPROVEMENTS PROJECT CIP NO. 13-177





Commonwealth Healthcare Corporation

Commonwealth of the Northern Mariana Islands 1 Lower Navy Hill Road Navy Hill, Saipan, MP 96950



CHCC/P&S

STATEMENT OF CONFIDENTIALITY

During a contractor's access period to any CHCC facility, he or she may encounter access to various types of information relating to patients and/or to patient care, employee records and privileged CHCC information. All such information must be regarded as privileged, and proven violations of confidentiality will constitute cause for civil litigation.

This confidentiality of information is to be maintained at <u>all</u> times, whether or not the contractor is still at any CHCC premises.

CONTRACTOR'S ACCEPTANCE OF CONFIDENTIALITY STATEMENT

This is to confirm, that I have read and understand the above CHCC Statement of Confidentiality. I accept that I must hold such information confidential and I am aware that a proven violation of confidentiality shall constitute cause for civil litigation and other consequences regarding disclosure of protected information.

Signature of Contractor Staff	Date
Print Name of Contractor Staff	Date

P.O. Box 500409 CK, Saipan, MP 96950 Telephone: (670) 236-8201/2 FAX: (670) 233-8756



COVID COMPLIANCE



This applies to Bidders/Proposers

Compliance Requirements. COVID-19 PROOF OF VACCINATION

Pursuant to CMS QSO-22-07 Guidance for the Interim Final Rule – Medicare and Medicaid Programs; Omnibus Covid-19 Healthcare Staff Vaccination – this rule establishes requirements regarding COVID-19 vaccine immunization of staff among Medicare and Medicaid certified Providers and "Suppliers".

Contractor/Vendor's Certification and Signature:

The undersigned certifies that it gives its assurances to comply with the foregoing provisions and its representations are accurate, complete and current.

	Date:	
(Signature)		
(Typed or Printed Name)	/Ti+lo\	
(Signature) (Typed or Printed Name)	(Title)	