



**PROCUREMENT AND SUPPLY
COMMONWEALTH HEALTHCARE CORPORATION
INVITATION TO BID (ITB)**

ITB21-CHCC/IT-003

SUBMISSION DEADLINE: OCTOBER 18, 2021 TIME: 10:00AM (CHST)

**“SWITCHES FOR CHCC INTERFACILITY NETWORK
UPGRADE”**

INTERESTED PARTIES CAN DOWNLOAD THIS INVITATION TO BID FROM THE CHCC WEBSITE [WWW.CHCC.GOV.MP]. ONCE AT THE SITE, NAVIGATE TO **REQUEST FOR PROPOSALS** TAB ON THE LEFT NAVIGATION BAR. CLICK ON THE URL FOR THIS RFP. YOU WILL BE REQUIRED TO ENTER DATA TO ALLOW US TO TRACK ALL REQUESTS FOR THIS OPPORTUNITY.

THE CHCC RESERVES THE RIGHT TO REJECT ANY AND ALL PROPOSAL AND TO WAIVE ANY IMPERFECTIONS IN ANY PROPOSAL, IF TO DO SO SHALL BE IN THE INTEREST OF THE CHCC. ALL PROPOSALS SHALL BECOME THE EXCLUSIVE PROPERTY OF THE COMMONWEALTH HEALTHCARE CORPORATION.

/S/ ESTHER L. MUNA
CHCC CHIEF EXECUTIVE OFFICER

/S/ CORA P. ADA
DIRECTOR OF PROCUREMENT & SUPPLY



Commonwealth Healthcare Corporation

Commonwealth of the Northern Mariana Islands
1 Lower Navy Hill Road Navy Hill, Saipan, MP 96950



INVITATION TO BID (ITB)

SWITCHES FOR CHCC INTERFACILITY NETWORK UPGRADE ITB21-CHCC/IT-003

I. BACKGROUND INFORMATION

The Commonwealth Healthcare Corporation (CHCC), located in the Commonwealth of the Northern Mariana Islands is soliciting bids from vendors to submit a proposal that are interested in providing services and materials for the upgrade of switches within the facility network system.

The CHCC infrastructure is already running more than 15 years, the connectivity's are still run-in copper which hamper the distribution of bandwidth because of its limitation. The hardware that manages this connection is more than 10 years and nearing its wear and tear condition, the needs for replacement is inevitable. HIT is in the process of running the Inter-Facility connection with Fiber Optic and with this needed to upgrade the switches on each distribution site.

HIT asks specifically for DELL product as most of our equipment is DELL. This will allow us to connect each site with no difficulties because all equipment will be compatible and easy to troubleshoot.

Prospective vendors must be certified data and voice cable installers. Certificates must be included in submission.

II. NATURE OF WORK

During the period of the agreement, the prospective contractor is expected to work with CHCC/THC staff at the identified location as specified in Section III of this ITB. The prospective contractor is expected to deliver the services in an efficient, trustworthy, and professional manner.

The prospective contractor must have experience to qualify for the award of the contract, the vendor must be able to show proof that it has the manpower, equipment and financial resources to complete the scope of work as specific in Section IV of this ITB.

III. LOCATION:

CHCC Facility – Lower Navy Hill Garapan Saipan

IV. DETAILED SCOPE OF WORK SPECIFICATIONS:

- Update of each switch to the latest stable firmware
- Configuration of each switch group (e.g., HIT-STACK) as a stack
- Configuration of port channel, so that the uplinks from STACK-SWITCH-A and STACK-SWITCH-B are connected to both to Core A and B, like shown in the diagram
- Configuration of existing CHCC vlans, both access and trunk ports, on the new switch infrastructure, to match those of existing Force10s and N1548Ps

Hardware

Dell EMC PowerSwitch N3248P-ON



- Quantity: 30
- Includes:
 - ProDeploy Dell Networking N Series 3XXX Switch - Remote
 - N3248P-TE Lifetime Ltd Hardware Warranty with Basic Hardware Service Next Business Day Parts Only

Stacking Cable, for Dell Networking N3248P-ON switches (no cross-series stacking), 1m

- Quantity: 30

Dell Networking, Transceiver, SFP+, 10GbE, LR, 1310nm Wavelength, 10km Reach

- Quantity: 40

Power Supply, 1050W AC, Hot Swap, for N2224PX, N3224P, N3248P, MPS-1S Shelf, MPS-3S Shelf

- Quantity: 30

Power Cord, 125V, 15A, 10 Feet, NEMA 5-15/C13

- Quantity: 60

V. INFORMATION AND FORMAT REQUIRED IN THE BID

All bids submitted by the prospective vendor must contain the following:

1. Statement of company's capabilities and experience
2. The name of authorized personnel to negotiate the bid and contract (should also be the contact person)

3. Propose Fee (Itemize)
4. Provide a copy of a CNMI Business License and or W-9
5. Other information that may be helpful to the evaluation team.

VI. GENERAL AND ADMINISTRATIVE INFORMATION:

a. Posting of Proposal

Interested parties can download this Invitation to Bid (ITB) from the CHCC Website [www.chcc.gov.mp]. Once at the site, navigate to **RFP** tab on the left navigation bar. Click on the URL for this **ITB21-CHCC/IT-003**. You will be required to enter date to allow us to track all requests for this opportunity.

b. General Provision

Until the selection process is completed, the content of the bid will be held in strictest confidence and no details of any bid will be discussed outside the Evaluation Team created by the Corporation. This ITB does not constitute an offer and does not obligate the Corporation in any way. The Corporation reserves the right to reject any or all bids for any reason and waive any defect in said bids, negotiate with any qualified offers, or cancel in part or its entirety this ITB, if it is in the best interest of the Corporation.

CHCC will enter a contract with the successful vendor pursuant to the terms of the standard government independent contract. Additional terms and conditions will be attached as exhibits to the standard independent contract.

c. Place, Date, and Time of Submission

Please email your proposals and all supporting documents to Corazon P. Ada, Director, CHCC Division of Procurement and Supply, at chcc.procurement@gmail.com, no later than: **10:00AM Chamorro Standard Time (CHST) on October 18th, 2021.**

Proposers may opt to submit out (4) hard copies in addition to the original proposal (5 in total) to the CHCC Division of Procurement and Supply, Main Office Garapan Saipan.

Please note submission instructions:

- All submissions must include the RFP/ITB # and Project Title in the email subject.
- All documents must be submitted in Adobe PDF Format.
- All pages of your proposal must include the RFP/ITB # and Project Title in the header, plus page number in the footer.

Failure to follow the instructions regarding the submission of RFP Responses may result in the CHCC's choice to disqualify such bids.

d. Cost of Preparation

All costs incurred by the vendor in preparing a response to this RFP and subsequent inquiries shall be borne by the vendor. All bids and accompanying documentation will become the property of CHCC and will not be returned. The Commonwealth Healthcare Corporation reserves the right to reject any or all bids for any reason and to waive any defects in said bid, if in its sole opinion, to do so would be in the best interest of CHCC.

e. Questions and Inquiries

All questions or requests for clarification must be made in writing through email. All emails **MUST** contain the RFP/ITB # and Project Title in the email subject.

Commonwealth Healthcare Corporation
Health Information Technology
HIT Director
Bel Busby
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Tel: 670-234-8950 Fax: 670-234-8930

Or

Ms. Cora P. Ada
Director of Procurement
Tel #670-234-8950 ext. 3561
Email: cora.ada@chcc.gov.mp

VII. EVALUATION CRITERIA

NOT APPLICABLE

VIII. SELECTION PROCESS

Award shall be made to the lowest responsive bid by responsible bidder whose bid fully meets the requirements of the Invitation to Bids. Prior to award of contract, the successful bidder will be subjected to a responsibility determination in conformance with the CHCC Procurement Regulations, Section 140-80.1-245

Approved By:  Date: 09/15/21
Esther L. Muna
Chief Executive Officer

Approved By:  Date: 9/15/21
Cora Ada
Director of Procurement & Supply