

# CHCC Board of Trustees

Minutes of June 15, 2023

Prepared by: Trinidad S. Diaz	Approved by: Board of Trustees
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Present:

- Edward M. Deleon Guerrero, Chairman
- Polly DLG. Masga, Vice Chair
- Lauri B. Ogumoro, Trustee
- Corrine H. Santos, Trustee (via Zoom)
- Esther L. Muna, CEO
- Perlie T. Santos, CFO
- Stephen Anson, AAG
- Krishna Sebangiol
- Trinidad S. Diaz

Topic	Discussion	Resolution/Action
I. Meeting called to order	5:30 pm	Meeting called to order
II. Quorum	Four (4) Trustees present: Chairman Edward Deleon Geurrero, Vice Chair Polly Masga, Trustee Lauri Ogumoro, and Trustee Corinne Santos (via Zoom)	Quorum was determined with four (4) Trustees present.
III. Agenda	Motion was made to Approve Agenda. Was seconded. Agenda approved.	Agenda was Approved.
IV. Approval of Minutes	Motion was made to approve meeting minutes of June 2, 2023 as is. Was seconded. Minutes of June 2, 2023 was approved.	Minutes of June 2, 2023 was approved.
V. Public Comments	No public comments received, or public present.	None.
VI. Credentials	<p>Credentials documents for each applicant were sent to all the Trustees for review.</p> <p><b><u>New Applicants</u></b></p> <ol style="list-style-type: none"> <li>1. Dr. Clairalyn Baucom, Pediatrics (Locum) – no issues presented. Motion to approve was made. None opposed.</li> <li>2. Brynn Karch, Certified Registered Nurse Anesthetist – no issues presented. Motion to approve was made. None opposed.</li> </ol> <p><b><u>Renewal Applicants</u></b></p> <ol style="list-style-type: none"> <li>3. Dr. Suleman Ahmed, Internal Medicine – no issues presented. Motion to approve was made. None opposed.</li> <li>4. Summer Ackley, Nurse Practitioner – no issues presented. Motion to approve was made. None opposed.</li> </ol>	<p>All Trustees present voted to approve the Privileges listed below:</p> <ol style="list-style-type: none"> <li>1. Privileges approved for the duration of locum term - expires 10/14/2023.</li> <li>2. Privileges approved up to the expiration of license – August 17, 2023</li> <li>3. Privileges approved up to the expiration of his license – June 30, 2025.</li> <li>4. Privileges approved up to the expiration of her contract – May 31, 2024.</li> </ol>

VII. Review & Approve Chargemaster Fee	All fees are for new services, except for the room rates. The increase for the room rate is to match the Medicare rate. After discussion and clarification on the Chargemaster Fee Edits, a motion was made to approve. Was seconded. Chargemaster Fee Edits was approved.	All Trustees present voted to approve Chargemaster Fee Edits. None opposed. Approved.
VIII. Review & Approve Medical Staff Bylaws	After clarification of questions, and requested changes made to the Medical Staff Bylaws, there was a motion made to approve. Was seconded. None opposed. The Medical Staff Bylaws was approved.	All Trustees present voted to approve the Medical Staff Bylaws. Approved.
IX. Review & Approve CHCC Proposed Budget	After review and discussion of the CHCC 2024 Proposed Budget, there was a motion to approve. Motion was seconded, none opposed. CHCC 2024 Proposed Budget is approved.	The Trustees present voted to approve the CHCC 2024 Proposed Budget. Approved.
X. Reports: A. Chief Financial Officer Report	<ul style="list-style-type: none"> <li>- Currently there is a deficit and it will continue to grow. Only expecting \$700K for Medicaid reimbursement when it should be \$3.7M each month until the end of the fiscal year.</li> <li>- CHCC was appropriated \$1.1M that was transferred for Medical Referral.</li> <li>- The Central Government claimed that over \$40M was transferred to CHCC – including the \$9M CPE, retro adjustment of \$5M for the year 2020 – no actual appropriation was received. \$40M included all transfers made to CHCC.</li> <li>- To date \$2.9M received – all went to Medical Referral; at a deficit of \$841K. CHCC at a deficit of \$5.5M.</li> <li>- Revenue: current revenue is \$56M – will not make \$76M (previous revenue), will not receive \$3M from Medicaid for the next four months.</li> <li>- Tax Issue: Chapter 7 and Chapter 2: employees not affected, still receiving tax returns. Previous Secretaries of Finance have oral agreement/understanding that CHCC was not remitting the taxes as they were not paying the Medicaid matching funds. The regulation allows for an offset, which needs a written agreement. The goal is to offset what is being owed to CHCC. They are owing \$91M in Medicaid match versus roughly \$24M in taxes. Stephen is working on a written agreement.</li> <li>- Expenditures: FY23 is for nine (9) months. 2022 reached \$63M in payroll – paid ARPA premium; made mandatory payments that were required. FY23 – cost of medicine went up – higher census. FY20 - \$10.1M in medical and pharmaceutical supplies. During the pandemic it grew by \$4M. The \$9M ARPA funding was spent on those supplies. Total of \$24M was used for supplies reimbursable through Medicaid.</li> <li>- Health Network Program (HNP) – Finance claimed that \$15M was transferred to CHCC – only \$13M was received. Secretary of Finance paid \$2M to vendors directly – prior to CHCC having expenditure authority. Requested for cost breakdown – none</li> </ul>	

	<p>received. As of report date – Medical Referral vendors are owed \$1M.</p> <p>-FEMA Project Worksheets: 1990A/C/V – A-Immediate Surge; C-Continuation Surge; and V-Vaccination Effort. \$5M spent on reimbursement – got back \$2.9. Signed MOU with the Office of the Governor – transferred \$2.1M. To date \$2.9 pending project worksheet. Waiting to close pending project worksheet to return \$2.1M to Central Government.</p>	
<p>B. Chief Executive Officer Report</p>	<p>-Health Network Program (HNP): Blocked rooms are removed. If not eligible for lodging – patients are responsible for their lodging.</p> <p>-Funding HNP is a challenge moved Guam hotels to a cheaper location. Hawaii- Hope Lodge is free and available to cancer patients for free; offer free transportation or be reimbursed for Uber and Lyft; if non available they are referred to Queens and Straub, they have grants to pay the patients – patients have to apply themselves. Extended Stay offers a 45% discounted rate for cancer patients. Subsistence is on hold until further notice. Ground transportation is limited in the US and is available in Guam and Hawaii. Air transportation is available only to Medicaid patients at this time. There are six oral cancer patients in LA.</p> <p>-CUC: Update - CHCC continues to make timely payment of \$525K as agreed.</p> <p>Hospital: Nursing personnel is still an issue. Hiring locums is cheaper than travel nurses which has stopped. Hired 15 nurses who graduated from college and are still studying for NCLEX. Nursing affected by the looming touch back – eight (8) in June; nine (9) in September; and one (1) in December. CRNAs being hired to alleviate staffing shortage as assistants on the floor, not doing the scope of work as Nurses.</p> <p>-Recruitment: Nurses are still getting approval for EB2 and EB3. Currently working to create surgical tech positions, as well as working with a company to train.</p> <p>-Oncology: there are 560 active patients being seen and continues to increase. Would like to expand the current space by pushing the front area out further. Possibility to hiring foreign providers as specialist. By law, someone in the same field has to supervise a foreign provider – an option to explore.</p> <p>-Healthcare Events: Third quarter events reported – highest being others; second is Fall. One for interventional pediatrician. Updated masking protocol for patients, staff and visitors – not mandatory in all areas following the CDC guidelines. Quality Review: Report of July 14th will be updated at later date – bigger than the 43.75%; memo sent to comply so quality indicators can be met.</p> <p>-No contracts due – no submissions.</p>	

	<p>-CMS (Rufus) is aware of the CUC situation, as well as not receiving Medicaid funding for four months.</p> <p>-Environment of Care and Safety Committee – implemented; initiating hospital environment care and clean up – doing monthly compliance. Submitted reports are shared with the quality council. Normita from Quality receives complaints, the it is reported to the quality council for overall data, the assigned for resolution.</p> <p>-2023 census: 160 patients; there are two other dialysis center, not sure what the actual number is for them. Switched to Baxter for the peritoneal dialysis supplies. Rota is getting ready to start using the PD. Working with Tinian as well. Funding for Rota came before Tinian, were funded by Congressman Sablan.</p> <p>-Rota and Tinian – similar numbers in consultations and the Physician Assistants.</p> <p>-Communicable Diseases: A lot of grants opportunities to improve patient outcomes. EHDP is also generating revenues.</p> <p>-988 Crisis Hotline collects data – there is a lot of stress out in the community, anxiety, depression etc. Will share report. ASTHO provides a lot of technical assistance with the 988.</p> <p>-Pharmacy: construction is moving along.</p> <p>-Instead of building a \$4M parking lot (which will cost more than \$4)-area already NEPA approved. Use money to build office space where the MCATS are located for Public Health to lease, with grant monies (revenue generating). Existing PH office space will be renovated for Cardiology.</p> <p>Still looking for MRI funding.</p>	
XI. Review & Approve Chief Executive Officer Evaluation	Motion was made to move item XI -Review and Approve the Chief Executive Officer’s Evaluation to June 21, 2023 at 8am. Was seconded. None opposed. Motion was approved.	Item XI – Review and Approve the Chief Executive Officer’s Evaluation is continued, and will be heard on June 21, 2023 at 8am.
XII. Election of Officers	A motion was made nominating Polly DLG. Masga as Chair – none opposed. Corinne Santos was nominated as Vice Chair – none opposed.	All Trustees present voted to approve. None opposed. Polly Masga is the Chairperson, and Corinne Santos is the Vice Chair.
XIII. Executive Session	The Board may vote to meet in Executive Session to consult with legal counsel.	There was no request for Executive Session.
XIV. Adjournment	Motion to adjourn was made. Was seconded.	Meeting adjourned at