

**Board of Trustees**  
**Commonwealth Healthcare Corporation**  
Commonwealth of the Northern Mariana Islands  
1 Lower Navy Hill Road Navy Hill, Saipan, MP 96950



CHCC Board of Trustee Meeting  
Thursday, July 20, 2017 at 5:30 pm in Conference Room #3

Attendance: Lauri Ogumoro, Chair                      Absent: Dr. Lorenzo Hocog, Trustee  
David Rosario, Vice Chair  
Leticia Reyes, Trustee  
William Cing, Trustee - via video/telephone  
Esther Muna, CEO  
Joseph Hallahan, Assistant Attorney General  
Perlita Santos, Acting CFO  
Tiffany Sablan, Revenue Director  
Trinidad Diaz, Recorder

- I. Call to Order at 5:30 pm
- II. Public Comments: No public comments were made at this time.
- III. Approval of the Agenda: Chair moved for the approval of the Agenda. Vice-Chair moved to include under New Business – Interim Priority of the Board of Trustees.

Joseph Hallahan advised that there is a 72 hrs. Notice requirement to amend the Agenda and if not followed there could be a violation of the Open Government Act. Chair requested for a copy of the Rules for future reference.

Motion to include Interim Priority of the Board of Trustees is stricken. It will be discussed in the next meeting. Agenda was approved without amendments.

- IV. Approval of Minutes: Motion to approve Minutes of the June 23, 2017 meeting - unanimously approved.

V. Reports:

A. Management and Operations – CEO updated the Trustees since the last meeting and presentation of Corporate Officers. (1) Update on Nurses: 6 (six) Nurses are still working, out of the 18 who were capped out; receipts were finally received by USCIS. (2) Physicians - still have issues with recruitment. Have some prospects on Psychiatry, and Neuro Surgeon, Dr. Weingarten; in the process of working on a Contract for Dr. Weingarten – he will provide neuro surgery clinic; and, he will also provide equipment for emergency

services should the need arise on island. As far as physician staffing for Pediatrics and OB, they are being met.

- B. Financial Statement – Perlita Santos, Acting CFO presented a summary of the Quarterly Financial Statement. Supporting are the trial balance details and attachments. Explained about the personnel and non-personnel costs, and total revenue collection to date. Trustee Reyes requested for a break down on all personnel cost. She was given a hard copy of the FY 2018 Budget Proposal. Trustee Cing requested for a breakdown of revenue collection per island. A breakdown of all expenditures will be provided in the next meeting as well. Highlighted on Attachment B are the top 10 (ten) business unit when it comes to expenditure. Revenue collection has shown an increase in the 3<sup>rd</sup> quarter.

Receivables – Tiffany Sablan, Revenue Director presented a summary of the Receivables. She provided a detailed breakdown of the private insurance receivables. Receivables from private insurances has shown an increase due to proper billing. Non-beneficiary patients - these are patients who are not covered by private insurance. This category has the bulk of the receivables. FY 2018 Budget Proposal asked for \$16 million to cover part of this receivables.

There is concern about Custom Border Patrol (CBP) personnel transporting pregnant tourist to CHCC who are ready to give birth. For the most part the patients pay, while the newborn baby is already covered by Medicaid. Vice-Chair moved that CEO and the Trustees speak to Medicaid and CBP Management regarding how coverage by Medicaid is rapidly available to the newborn infants, and to also get a federal investigation started. This motion was seconded.

- C. Budget – Trustees were requested to submit a Budget proposal for the last quarter of fiscal year 2017. They were also requested to submit a proposal for fiscal year 2018. They will work with CEO to come up with the numbers. Will discuss more on the next meeting.
- D. 340 B Program – Kaitlyn Neises-Mocanu, presented how the benefits of this program is advantageous for CHCC, in both revenue generation and health care delivery. Benefits in health care delivery: lower medication costs; lower readmissions to the hospital; control over patient care when it comes to medication; delivers medication to patients before discharge; improving medication reconciliation, and improved access to medication. Would greatly benefit the Sliding Fee Program enrollees. Benefits in revenue: Pharmacy is a revenue generator whereas, CHCC is tasked to be self-sufficient so it has to have the ability to supplement its financial sustainability. Market – CHCC is located on all the three (3) islands. Rota, Tinian, and Kagman Community Health Center do not have access to outpatient pharmacy. Tele-Pharmacy would offer convenience and low cost medications to these areas.

This program is administered by Health Resource Services Administration (HRSA). Application to this program has been submitted, and if eligible it will be effective October 1. Only patients of the corporation are eligible for this program.

Proposed in/out patient pharmacy design renovation is not complex. Estimated cost for renovation is approximately \$100,000. Will be funded by CHCC local funds. Pharmacy opening will move forward with or without the approval of the 340B Drug Discount program. Soft opening target date is October 2.

- VI. Old Business: By-laws. Chair has requested West Care Pacific to send some samples.
- VII. Announcements: Next Board meeting to be held on Thursday, August 17, 2017 at 5:30 pm in Conference Room #3. Vice-Chair moved for an Executive Session to discuss personnel, pursuant to Section 13 no. 3 of the Open Government Act. Was seconded.
- VIII. Executive Session
- IX. Adjournment: 7:15 pm

